

# **IMMANUEL COLLEGE** LENGRIJAN: DIMAPUR – 797112 (Recognized by UGC and permanently affiliated to Nagaland University)

# **Code of conduct**

## **Code of conduct for students:**

- 1. To maintain sense of unity, integrity, bonhomie and harmony
- 2. To maintain discipline, and to abide by the rules of the college
- 3. To regularly appear in examination and abide by the rules of examinations
- 4. To maintain regularity and punctuality in attending classes
- 5. To develop a sense of being a member of the college-family
- 6. To develop civic responsibility for being a responsible citizen of our nation
- 7. To nurture a sense of genuine esteem for our nation and our cultural heritage
- 8. To develop a feeling for fellow students
- 9. To help and facilitate the study of indigent students
- 10. To foster healthy and cordial relation with teachers and non-teaching staff of the college
- 11. To develop a sense of Social Responsibility and Accountability
- 12. To promote Communal Harmony
- 13. To develop Scientific Temper
- 14. To strive for Gender Equality
- 15. To participate in the academic, social and cultural programmes of the college



#### Code of conduct for Non-teaching staff:

- 1. To sign the Attendance Register/Biometrics after arrival and before departure
- 2. Not to leave the college without permission of the authority concerned
- 3. To execute the duty assigned by higher authority
- 4. To maintain regularity and punctuality
- 5. To abide by the service rules
- 6. To develop a sense of being a member of the college-family
- 7. To maintain sense of unity, integrity, bonhomie and harmony among the college staff
- 8. To report the progress of one's duty to the authority concerned, and to maintain a healthy liaison with the authority and management, and with fellow staff.
- 10. To maintain behaviour and ethics befitting an academic institution

## Code of conduct for teaching staff:

- 1. To sign the Attendance Register/Biometrics after arrival and before departure
- 2. Not to leave the college without permission of the authority concerned
- 3. Not to enjoy any unauthorized leave, and not to enjoy leave without prior permission of the authority concerned
- 4. To execute the duty related to the Committee of which the staff is a member
- 5. To take classes allotted in the Time Table
- 6. To complete the teaching assignment within the stipulated time
- 7. To participate in conduction of co-curricular activities of the learners
- 8. To abide by the service rules of college teachers



- 9. To evaluate the progress of the learners and perform university assignments
- 10. To maintain sense of unity, integrity, bonhomie and harmony among the students, colleagues, and other stakeholders
- 11. To develop a sense of belongingness with the college
- 12. To stimulate positive values among the learners
- 13. To act as a friend, philosopher and guide of the learners for their holistic development
- 14. To maintain behaviour and ethics befitting an academic institution
- 15. To regularly update one's knowledge domain
- 16. To play a significant role in the creation of human resource

#### **Code Conduct Committee:**

Principal: Mr. Th. Sharatchandra Singh Vice Principal: Mrs. Imchanochetla Chankija Mr. Talichuba Walling, HoD, Political Science Ms. N.Elone, Coordinator, IQAC