# SELF STUDY REPORT

## FOR

## 2nd CYCLE OF ACCREDITATION

## IMMANUEL COLLEGE

IMMANUEL COLLEGE LENGRIJAN
797112
www.immanuelcollege.in

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**August 2021**

# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

Immanuel College, erstwhile known as Kilenkaba Memorial College, is a full-fledged College affiliated to Nagaland University and is recognized by the University Grants Commission (UGC) under 2(f) & 12 (B). It was established in the year 1994, in memory of late Kilenkaba, the father of the then Chairman of the College Governing Body Mr.Tiameren Aier. In 2008 the ownership of the College changed when the present chairman of the College Governing Body Dr. A Loso Chalai took over. The College is located in a quiet residential locality of Lengrijan Village, Dimapur, the commercial hub of Nagaland. The College is considered as the pioneer in offering Undergraduate Science Course within the municipality of Dimapur. Along with the Science programme, the College also offers Undergraduate courses in Arts stream. In the year 2009 the name of the College was officially changed to Immanuel College with the same programmes being offered to the students for higher education.

The main objective of Immanuel College is to develop notable personalities, academic excellence, with admirable character and moral values and culture the challenges of the modern world. The College aims to teach, nurture and encourage every student with personal touch and mentoring. The institute maintains a strong commitment in delivering its programs in a personalized learning environment with a student-centred approach. The College is a model of a multi-tribe and multi-cultural entity that has resulted in a healthy mixture of competitiveness tempered by tolerance and respect for diversity.Cooperation with social responsibility is one of the approaches adopted towards holistic education and national building.

The College was accredited B+ in 2016 by NAAC with a cumulative grade point of 2.67. The College achieved its milestone of 25 years of establishment and celebrated its Silver Jubilee on 14th November 2019. The College is co-educational and at present the College has 549 students, 34 teaching staff, 4 administrative staff and 3 technical staff

**Vision**

1. To provide knowledge of the highest standard and achieve academic excellence.
2. To facilitate holistic development of the younger generation which includes physical, mental, and spiritual well-being.
3. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society, rising above narrow views of selfishness and parochialism which will contribute to building a better society and thus fulfil the institution's motto, "Learn and Shine".

**Mission**

1. To create necessary infrastructure and frame policies to establish a conducive environment for quality Teaching-Learning process.

2. To devise and implement feasible mechanisms for the inculcation of moral and ethical values in the mind-set of the younger generations.
3. To promote a healthy lifestyle and the spirit of cooperation and team-work through Co-curricular activities, Games and Sports.
4. To instill in the younger generation the spirit of patriotism through the observation of events of national importance and to enable them to contribute to nation-building and care for our society through social (community) service based activities.
5. To promote the concept of sustainable development through the various clubs or groups.
6. To promote and preserve our rich culture and traditions through organized group activities.
7. To develop the spirit of love and loyalty for the alma-mater through the Alumni Association.
8. To strive for the discovery of new frontiers of knowledge and augmentation of the existing knowledge through undertaking Research-based Teaching-Learning activities and usage of ICT.
9. To instill within the younger generation the spirit of competition and excellence in all their endeavors.

# 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

**Institutional Strength**

1. The campus is Wi-Fi enabled.
2. Dynamic and committed faculty & staff members.
3. Institutional social responsibility.
4. Mentoring programme.
5. Dedicated and ambitious management
6. Adequate Infrastructure for Teaching, Learning and Extension activities.
7. The College has an automated library with 2600 books covering all disciplines, and it has access to Learning Resources like e-journals, e-books, INFLIBNET and N-List.
8. Conduct of National and State Seminars.
9. Good support for Extra and Co-curricular activities.

10. The first College in Dimapur district to launch the Yellow Line Tobacco Free Campaign.

11. The College has an excellent and majestic building with a very serene ambience. It is one of the cleanest colleges in the state.

**Institutional Weakness**

1. Less number of PhD degree holders among faculty members.
2. Less skill-oriented programmes.
3. Limited consultancy and collaboration.
4. Low chances for vocational training programme and outdoor games for the students due to limited space of the campus.
5. Limited academic flexibility since the College is implementing the University curriculum.
6. Less research output.

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**Institutional Opportunity**

1. Prospect of introducing skilled-based courses.
2. To provide higher MBPS internet Bandwidth.
3. Enhance research activities.
4. Attracting and retaining competent faculty.
5. Scope for improvement in sports activities and cultural activities.
6. To attract students from the neighbouring states and across the country.

**Institutional Challenge**

1. Upgradation of the Science laboratory facilities and opening of more courses in the degree both in Sciences and Arts.
2. Installation of smart classrooms equipped with the latest ICT tools.
3. Space constraint for infrastructure augmentation.
4. Challenges in effective management of many promising initiatives caused by delays from the regulatory end for instance delayed intimation and prolonged admission.
5. To maintain high quality and fulfill the demands of the students at the same in the academic environment where new colleges and universities are rapidly increasing.
6. Limited funding from the government towards Private Colleges.
7. To provide adequate residential facilities to faculty and staff.
8. Faculty members to be more proactive concerning the adoption of research-based approaches while imparting knowledge.

# 1.3 CRITERIA WISE SUMMARY

**Curricular Aspects**

The College is affiliated to the Nagaland University and it follows the curriculum designed and developed by the affiliating University. It has perspective planning for effective implementation of the curriculum. Before the commencement of the academic session, departmental meetings are held and syllabus is distributed to the teachers, thereafter, a weekly routine is prepared and dispersed to the respective teachers by the Vice Principal. Teachers prepare their lesson plan according to the topics assigned to them and submit their semester lesson plans to the IQAC and thus the IQAC monitor and check periodically the topic coverage of every teacher in order to ensure balance with the time bound. The College academic calendar is prepared in line with the University academic calendar. The implementation of the academic calendar and proper delivery of the curriculum is regularly monitored by the IQAC. To make the curriculum effective, and for all round development of students, the College initiates value added skill development seminars, field trips, community outreach programmes, social extension activities and invites guest lecturers which enables them to inculcate and develop leadership qualities. Moreover, the curriculum framework is assessed through weekly tests, seminar, project work, assignment and continuous assessments. The College also conducts certificate courses towards skill development. The College is blessed with a dynamic group of faculty working together in

promoting innovative teaching and learning experiences, some of the teachers of the College contribute to the designing and development of the curriculum as members of Boards of Undergraduate Studies ( BUGS)

.Students' attendance is also monitored by subject teacher and mentor. Students feedback related to the teaching-learning process and other issues like infrastructural facilities, laboratories, library, academic and extracurricular activities is taken regularly. Effective implementation of the curriculum is the utmost priority thereby adopting specific plans involving the entire stakeholders. The curricula combine academic knowledge, fundamental skills, personality development, and social and ethical values.

## Teaching-learning and Evaluation

The College offers two programmes in the UnderGraduate(UG) level in Arts and Science. At present there are 549 Students in the UG level. The admission procedure of the College depends on the availability of seats. Every student who shows interest in pursuing higher education and has the desire to cooperate with the norms of the institution is given admission irrespective of their educational and social background. At the beginning of the academic session, the students are oriented about the continuous internal evaluation and also about general awareness and the different activities in the College. As per the needs of fulfillment, the College lays equal importance to the performance of the students in every category of the assessment. The teaching, learning and evaluation process of the institution follows the academic calendar prepared within the framework of the university calendar imparting optimal experiential learning. Both the conventional and the advanced teaching-learning aids are used in delivering the lesson, such as Chalk and Black board method, ICT-enabled teaching-learning method, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion and Distribution of notes by the teachers. Seminars and special talks by experts are also arranged. Aside from common weekly tests, regular class tests are conducted by the respective class teachers at their convenient time and regular assessments in practical classes are done to keep track of the improvement of the students. Based on the performance of the students remedial classes are also conducted. The internal assessments of the students are solely assessed on the Performa of the student.

## Research, Innovations and Extension

The institute promotes research, innovation, extension and development culture among the faculty and students through various initiatives. The institution had organized 3 national seminars, 2 State seminars and one inter-state Science fest during the last five years. At present 6 faculty members are pursuing PhD and 2 had been conferred their PhD degree within the last five years. The College extends financial support in minor research projects to every department and constantly encourages the faculty members to undertake research and sharing of research findings through publication in UGC recognized journals and in books with an ISBN. Some of the faculties have published chapters in books bearing ISBN and articles in Journals.

The College has organized significant extension activities. The Eco Club, the Red Ribbon Club and the NSS unit organized many activities such as health check-up, tree plantation, blood donation, cleanliness drive, orphanage visitation program, visitation of the Sub-Jail centre, etc. The final year students from the Education Department contribute their support to the needy community by giving free tuition to their neighbouring children during their vacation. The College has signed an MOU with some organizations and the Department for collaboration in extension works.

**Infrastructure and Learning Resources**

Recognizing the importance of ICT as a complementary process in education the College is committed to upgrading its IT infrastructure and associated facilities on a regular basis. The College has infrastructure and learning resources including Audio Visual room, seminar hall, auditorium, laboratories, computer lab, and library with surveillance cameras ensuring security monitoring in the campus and other supporting facilities like hostel, basketball court and sports room which are available within the campus.

The College has an automated library with 2600 books covering all disciplines, and it has access to Learning Resources like e-journals, e-books, INFLIBNET and N-List.

The purchase of hardware and up-gradation of software is need-based. The College administration in coordination with the ICT Committee makes plans and decides on strategies regarding this matter. The College has 49 computers with 200 Mbps internet connectivity to fulfill the academic and research needs of the institute.

The College has a generator and inverters to supply uninterrupted power backup when in need and the electrical wiring of the campus is based on the prescribed code to prevent loss transmission of energy. Automated light sensitive switches control the out-door lights to save and conserve energy. The College has Wind Turbine Exhaust on the rooftop of the auditorium to drop the room temperature by using wind power. The entire windows of the administrative block are used with solar control glass, which reflects up to 70% of the sunrays. There is 1 water purifier cum cooler and 3 water purifiers in the campus to meet the requirement of drinking water.

**Student Support and Progression**

The College provides scholarships to students who are financially backward and gives meritorious awards to students who have excellently done well in their academic performance. The College is covered by the Post Matric Scholarship Scheme funded by the Government of India and its benefitting over 90% of the students.

Students are given an orientation program at the beginning of the academic session to get familiarized with the system of the College. For a holistic development the College offers several capacity enhancement programmes, subscribes employment news for tracking job opportunities, conducts morning Assembly thereby giving maximum platform to the students to express their thoughts and views. Mentoring program is one effective system where mentors look after mentees for the overall development; academic performance and personal counselling. The College has operationalized guidance for competitive examination and career opportunity through seminars, mock tests, mock interviews, expert lectures etc. initiated by the NSS, Civil Service Forum and the Career Guidance Cell. The Value of social responsibility and good citizenship is imbibed by the students through their participation in extension activities, games and sports, cultural events and community service. The institution offers all support for participating in extracurricular activities.

The teaching-learning process is strengthened by various activities such as Science Exhibition, Field Trip, Exposure Tour, Industrial Visits and Expert lectures which provides exposure to students to real life practical aspects of learning.

The Alumni invest their ideas and experiences for the welfare of the institution and update each other through meetings and social media connectivity. They also contributed to the College in cash and kind generously. The

alumni are also actively involved in organizing events in the College and supporting the placement of the present students.

## Governance, Leadership and Management

The administration of the College is totally decentralized and faculties are involved in the decision making process as convenors or members of different committees and clubs. Every teacher is given the opportunity to take up responsibility in different capacities besides their teaching assignment.Governance fosters participative management and plays a significant role in the evolutionary reforms.

The Management, Principal, IQAC and the stakeholders work together in planning, implementing and maintaining the quality of the institution. The College provides both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. The academic initiatives are taken up by the recommendation of the IQAC along with faculty enrichment programmes. To enhance the professional development of teaching and non-teaching staff, IQAC organizes Seminars, Orientation programmes and deputes faculty to attend seminars, workshops and skill development programmes.

The management encourages the faculty to adopt new and innovative approaches to facilitate teaching- learning process interesting, also faculty are encouraged to undertake minor and major research projects and publish their findings in research journals.

The curricular and extracurricular activities are monitored by the faculty and the students' council. Teachers are given freedom to plan and implement various activities. The leadership quality of the students are promoted by allowing them to functionalize various programs like annual social freshers' day, annual literary day, annual sports week and farewell program for the outgoing students.

Students' feedback is obtained, analyzed and actions are taken accordingly. The necessity for professional up-gradation of faculty is assessed through performance appraisal and feedback mechanism. Ample opportunity is given to the faculty to enhance their competence.

Budgeting, mobilization of resources, planning and allocation of finance are executed in a fair manner. The Accountant Officer of the College maintains the daily financial transactions with the approval of the Principal, on behalf of the management as he is authorized to execute management decisions. The statement of accounts of different programmes are prepared by the concerned staff then verified and scrutinized by the Accountant Officer and finally is approved by the Principal and thereafter submitted to the chartered accountant for external audit.

## Institutional Values and Best Practices

To face the rat race competition of this fierce world the students are empowered through educational and co-curricular activities. To facilitate holistic development moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life.

The Women Cell puts the effort of creating awareness and sensitizing the students and staff regarding gender issues by conducting self-defence programs, seminars on cross cutting issues and checks unacceptable

behaviour. The Women Cell also takes punitive action, if needed.

Awareness of environmental consciousness is achieved through tree plantation activity, initiation of awareness programs and undertaking cleanliness drives within the vicinity of the College through the initiative of the College NSS and Eco-Club. Environmental education is an integral part of the curriculum for students of all streams. The Institute has adopted eco-friendly practices such as waste management and plastic free campus. Energy conservation is another major initiative of the College; the whole fraternity is informed to switch off lights and fans whenever it is not required. The College takes measures in reduction of energy consumption by installing an automated light sensitive for the outdoor light switches, the administrative block entire window glass panes are solar control glass, the exterior portion of the college buildings are painted with sun reflective technology emulsion paint and installed wind turbine exhaust on the top roof of the auditorium. Preserving our environment through energy saving measures is one the best practices of the college.

One of the distinctive practices of the college is tobacco free campus. The College launched the Yellow Line Tobacco Free Campaign with the Dimapur District Tobacco Control Cell, Nagaland Tobacco Control Programme and National Oral Health Programme. This campaign ensured that no tobacco products would be allowed entry beyond the yellow line. The College has been enlisted among the first Colleges in the district to have taken up such initiatives, resulting in the appreciation and commendation from the district authorities.

# 2. PROFILE

## 2.1 BASIC INFORMATION

| Name and Address of the College | |
|---|---|
| Name | IMMANUEL COLLEGE |
| Address | Immanuel College Lengrijan |
| City | Dimapur |
| State | Nagaland |
| Pin | 797112 |
| Website | www.immanuelcollege.in |

| Contacts for Communication | | | | | |
|---|---|---|---|---|---|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Thingujam Sharatchandra Singh | 3862-296563 | 8413834178 | - | immanuelcollege797112@gmail.com |
| IQAC / CIQA coordinator | N. Elone | 3862-248068 | 7005159180 | - | iqacimmanuel@gmail.com |

| Status of the Institution | |
|---|---|
| Institution Status | Private , Grant-in-aid and Self Financing |

| Type of Institution | |
|---|---|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|---|---|
| If it is a recognized minroity institution | No |

| Establishment Details | |
|---|---|
| Date of establishment of the college | 02-02-1994 |

| University to which the college is affiliated/ or which governs the college (if it is a constituent college) | | |
|---|---|---|
| **State** | **University name** | **Document** |
| Nagaland | Nagaland University | [View Document](#) |

| Details of UGC recognition | | |
|---|---|---|
| **Under Section** | **Date** | **View Document** |
| 2f of UGC | 12-11-2001 | [View Document](#) |
| 12B of UGC | 27-06-2011 | [View Document](#) |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
|---|---|---|---|---|
| **Statutory Regulatory Authority** | **Recognition/Approval details Institution/Department programme** | **Day,Month and year(dd-mm-yyyy)** | **Validity in months** | **Remarks** |
| No contents | | | | |

| Details of autonomy | |
|---|---|
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

| Recognitions | |
|---|---|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
| --- | --- | --- | --- | --- |
| **Campus Type** | **Address** | **Location*** | **Campus Area in Acres** | **Built up Area in sq.mts.** |
| Main campus area | Immanuel College Lengrijan | Urban | 2 | 4047 |

## 2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---|---|---|---|---|---|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BA,English | 36 | HSSLC | English | 300 | 141 |
| UG | BA,English | 36 | HSSLC | English | 45 | 22 |
| UG | BA,Education | 36 | HSSLC | English | 300 | 100 |
| UG | BA,Education | 36 | HSSLC | English | 45 | 20 |
| UG | BA,History | 36 | HSSLC | English | 45 | 28 |
| UG | BA,History | 36 | HSSLC | English | 300 | 98 |
| UG | BA,Political Science | 36 | HSSLC | English | 300 | 126 |
| UG | BA,Political Science | 36 | HSSLC | English | 45 | 27 |
| UG | BA,Economics | 36 | HSSLC | English | 45 | 3 |
| UG | BA,Economics | 36 | HSSLC | English | 300 | 11 |
| UG | BSc,Botany | 36 | HSSLC | English | 45 | 10 |
| UG | BSc,Botany | 36 | HSSLC | English | 80 | 31 |
| UG | BSc,Zoology | 36 | HSSLC | English | 45 | 14 |
| UG | BSc,Zoology | 36 | HSSLC | English | 80 | 30 |
| UG | BSc,Chemistry | 36 | HSSLC | English | 80 | 32 |
| UG | BSc,Chemistry | 36 | HSSLC | English | 45 | 3 |
| UG | BSc,Geology | 36 | HSSLC | English | 80 | 3 |

**Position Details of Faculty & Staff in the College**

| Teaching Faculty | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Professor** | | | | **Associate Professor** | | | | **Assistant Professor** | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 | | | | 0 | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 | | | | 0 | | | | 2 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 2 |

| Non-Teaching Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 2 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 2 |

## Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 3 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 21 | 0 | 30 |

| Temporary Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|---|---|---|---|
| **Number of Visiting/Guest Faculty engaged with the college?** | **Male** | **Female** | **Others** | **Total** |
| | 0 | 1 | 0 | 1 |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|---|---|---|---|---|---|---|
| UG | Male | 356 | 0 | 0 | 0 | 356 |
| | Female | 208 | 0 | 0 | 0 | 208 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Certificate / Awareness | Male | 7 | 0 | 0 | 0 | 7 |
| | Female | 6 | 0 | 0 | 0 | 6 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| **Provide the Following Details of Students admitted to the College During the last four Academic Years** | | | | | |
|---|---|---|---|---|---|
| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
| SC | Male | 2 | 1 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 327 | 342 | 336 | 353 |
| | Female | 135 | 154 | 135 | 147 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 1 | 1 | 1 | 1 |
| | Female | 0 | 1 | 0 | 1 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 1 | 4 | 1 | 1 |
| | Female | 2 | 1 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 468 | 504 | 473 | 503 |

# Extended Profile

## 1 Program

### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 113 | 105 | 99 | 95 | 95 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

### 1.2

**Number of programs offered year-wise for last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 17 | 17 | 16 | 14 | 14 |

## 2 Students

### 2.1

**Number of students year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 549 | 609 | 589 | 677 | 657 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 411 | 456 | 441 | 507 | 492 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

**2.3**

**Number of outgoing / final year students year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 204 | 183 | 120 | 78 | 55 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

# 3 Teachers

**3.1**

**Number of full time teachers year-wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 4 | 6 | 10 | 4 | 3 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

**3.2**

**Number of sanctioned posts year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 33 | 33 | 33 | 31 | 31 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

# 4 Institution

**4.1**

**Total number of classrooms and seminar halls**

**Response: 29**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 108.1974 | 83.21666 | 130.9702 | 152.4632 | 137.9297 |

**4.3**

**Number of Computers**

**Response: 47**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 42**

# 4. Quality Indicator Framework(QIF)

## Criterion 1 - Curricular Aspects

### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

The curriculum is as per the semester system implemented by the Nagaland University (NU). The faculty of the College also set questions regularly for the end term examination conducted by the Nagaland University. The faculty also contributes in promoting innovative teaching and learning experiences. Some of the faculty of the College contributes to the designing and development of the curriculum as members of Boards of Undergraduate Studies (BUGS)

The effective implementation of the curriculum is a matter of priority for the College. Before the commencement of the academic session, departmental meetings are held and syllabus is distributed to the teachers, thereafter a weekly routine is prepared and dispersed to the respective teachers by the Vice Principal. Teachers prepare their lesson plans according to the topics assigned to them and submit a semester lesson plan to the IQAC and thus the IQAC monitor and check periodically the topic coverage of every teacher in order to ensure balance within the time bound. The College academic calendar is prepared in line with the University academic calendar. The implementation of the academic calendar and proper delivery of the curriculum is regularly monitored by the IQAC.

To make the curriculum effective, and for all round development of students, the College initiates value added skill development seminars, field trips, community outreach programmes, social extension activities and invites guest lectures which enables them to inculcate and develop leadership qualities and social responsibility. Moreover, the curriculum framework is assessed through weekly tests, seminar, project work, assignment and continuous assessments. Modern teaching – learning technologies like audio visual aids, internet, Google class, PPT are employed for effective implementation of the curriculum. The curricula combine academic knowledge, fundamental skills, personality development, and social and ethical values.

Development and deployment of action plans for effective implementation of the curriculum is carried out through meetings and discussions involving the Principal, Vice Principal, Dean, IQAC, Heads of Department (HoDs) and Faculty members. Each faculty member is oriented towards adopting a research-based approach wherever relevant so as to enable the students to learn or acquire knowledge which they can best understand by relating the theoretical knowledge with the events in our day-to-day life.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Link for Additional information | [View Document](#) |

**1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**

**Response:**

The College prepares the academic calendar every year to accommodate the changing system of higher Education and also to meet the needs of the College. Based on the academic calendar prepared by the university, the College prepares an institutional level academic calendar for the smooth functioning of academic as well as extracurricular activities planned in the current year.

The academic calendar is prepared by the IQAC after consulting with the Principal, Vice Principal, Dean, Head of the Departments and committee convenors. After the compilation, the leaflet is distributed to the entire fraternity of the College in a few weeks' time before the culmination of the last academic session and it is also made available on the College website and whenever changes are made, students are informed and updated regularly.

The institution tries to adhere to the entry given in the academic calendar though flexibility is envisaged in framing of the events. Within the framework of the academic calendar teachers prepare lesson plans which are verified by the HoD and submitted to the IQAC. The IQAC monitors and checks periodically the topic coverage of every teacher in order to ensure balance within the time bound period. Departmental tour and field trips are set within the stipulated time; co-curricular events are conducted in accordance with the scheduled date in the academic calendar. It enables the students as well as the concerned in-charge to picture ahead of time and brings out the blueprint in advance to avoid inconvenience to the regular activities of the College.

| File Description | Document |
|---|---|
| Link for Additional information | [View Document](#) |

**1.1.3 Teachers of the  Institution participate in following activities related to curriculum development  and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and  Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

**Response:** C. Any 2 of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View Document](#) |

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 0

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document] |
| Any additional information | [View Document] |

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 4

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 01 | 01 | 01 | 1 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document] |
| Brochure or any other document relating to Add on /Certificate programs | [View Document] |
| Any additional information | [View Document] |

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response:** 5.45

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 13 | 46 | 70 | 37 | 0 |

| File Description | Document |
|---|---|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View Document](#) |

## 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

**Response:**

The College has integrated various courses to integrate cross-cutting issues relevant to Professional Ethics, Human values, Gender, Environment and Sustainability into the curriculum.

Human Values and Professional Ethics:

The students are given community orientation through the activities of NSS, Red Ribbon Club, Eco-Club, Evangelical Union and Students' Council. . Many students are actively involved in these programmes. The College NSS unit visits the district sub-jail centre and motivates the convicts to reform and transform into a better citizen, the Evangelical Union pays visits and donates clothes and essentials to the orphanage and beggars. The Department of Zoology organizes free medical check-ups for the College fraternity and for the people living within the vicinity of the College. The NSS volunteers attain various training programmes and donate blood to several patients when in need.

To facilitate holistic development of the younger generation, which includes physical, mental and spiritual well-being; moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. One distinctive practice of the College is the daily morning assembly which is taken up for 15 minutes before the classes commence. It is an effective mechanism for maintaining discipline and punctuality, nurturing leadership abilities, exposing hidden talents of the students and moral education.

Gender:

The College is a co-educational institution with a good number of female students enrolled, though the male students outnumber the female students. The College has an Anti-Ragging & Sexual Harassment Committee which carries on the task of creating awareness and sensitizing the students/staff regarding gender issues. It also monitors the campus situation to check unacceptable activities/behaviour and take punitive action if any. The College so far did not experience any such problems regarding this matter.Gender sensitizing programs oriented the students towards right thinking and approach of individuals concerning the different genders. The Women Cell of the College takes active part in initiating seminars, debates and campaigns on gender equity.

Environment and Sustainability:

Environmental education is an integral part of the curriculum for students of all streams. The subject addresses the importance of the environment and sustainable development. In the practical side, through

the Eco-club and National Service Scheme (NSS) many activities relating to environment safe guard are carried out in the College. Social extensions are also carried out to create awareness about the importance of environmental sustainability.

| File Description | Document |
|---|---|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View Document |

## 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 10.26

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 12 | 10 | 10 | 10 | 10 |

| File Description | Document |
|---|---|
| Programme / Curriculum/ Syllabus of the courses | View Document |
| Institutional data in prescribed format | View Document |

## 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

**Response:** 74.86

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 411

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

## 1.4 Feedback System

**1.4.1** *Institution obtains feedback on the syllabus and its transaction at the institution from the*

*following stakeholders 1) Students  2)Teachers  3)Employers  4)Alumni*

**Response:** E. None of the above

| File Description | Document |
| --- | --- |
| Any additional information (Upload) | [View Document](#) |

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5.  **Feedback not collected**

**Response:** E. Feedback not collected

# Criterion 2 - Teaching-learning and Evaluation

## 2.1 Student Enrollment and Profile

**2.1.1 Average Enrolment percentage (Average of last five years)**

**Response:** 56.8

2.1.1.1 **Number of students admitted year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 275 | 199 | 287 | 264 | 277 |

2.1.1.2 **Number of sanctioned seats year wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 411 | 456 | 441 | 507 | 492 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

**Response:** 55.8

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 272 | 193 | 289 | 257 | 267 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

**Response:**

The College gives opportunity to every student who shows interest in pursuing higher education and desire to cooperate with the norms of the institution irrespective of their educational and social background. Different measures are implemented to meet the requirements of both slow and advanced learners.

At the beginning of the academic session an orientation programme is conducted especially for the newly admitted students to impart knowledge about the courses offered by the College. The programme also aims to help the students get familiarized with the institution, its curricular and co-curricular activities, facilities, rules and regulations or anything that is a part of the College fraternity.

The performance of the students are constantly assessed through regular class activities like group discussion, seminar, assignment, class test, regular mass test on every alternate Saturdays, end semester examination etc. The internal marks of the students are solely assessed on the Performa of the student. Students who are showing signs of low attendance are notified in advance and encouraged through their mentors to make up the attendance deficit in the remaining period of the semester. Those who lack behind in internal assessment performance are given the opportunity for retest, re-assignment and oral presentation. Based on the performances of the students remedial classes are also arranged.

The advanced learners are identified and given special attention and are guided to excel in their studies and chosen field of interest. They are also groomed to represent the College in various competitions and programmes in the inter-college or state or national level events. Competent students are given a chance to lead the class or teach the lower classes to build up their confidence so also to inspire and encourage their mates.

The College ensures an interactive teaching-learning process by using different teaching aids. In order to generate the interest of the students and enhance the knowledge of the learners the College conducts various programmes through different clubs and units of the College.

The College has a full-time Students' Counsellor with PhD degree to cater to the emotional and mental needs of the students' community and to improve the performance of slow learners through clinical psychological interventions.

**2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 137.25

| File Description | Document |
|---|---|
| Any additional information | [View Document](#) |

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

Immanuel College adopts student centric methods for effective communication of the subject knowledge to the students.Teaching-learning is not conducted within the creative walls of the classroom, however, collaborative learning is integrated through Field Trips, Excursions, visitation of factories and industries, Hands on training, Project Works and Distribution of notes by the teachers. Seminars and special talks by experts are also arranged.

The College is constantly striving towards a dynamic teaching-learning system where students get the maximum knowledge through diverse methods to supplement the regular teaching learning process, visual teaching aids like PPT, short videos clips, movies are incorporated in the teaching learning process. In order to facilitate the growing digital oriented education the College also offers digital oriented classrooms through smart class room and Google class.

The Library is equipped with a good number of books covering all disciplines, and it has access to Learning Resources like e-journals, e-books, INFLIBNET and N-List. The College campus is enabled with Wi-Fi facility that allows students to access technical resources.

The College administration empowers the students through the Students' Council to take up the responsibilities of organizing and conducting different programmes related to the academic and co-curricular activities of the college. In this manner, the students are made to learn how to make plans, construct the framework of conducting the programmes, choose relevant items for the programme, prepare budget, handle cash transactions, prepare account statements and conduct internal audit and finally face the external audit from the office of the Principal.

In addition to academics, the value of social responsibility and good citizenship is imbibed by the students through their participation in extension activities, games and sports, cultural events and community service. In addition to these, campaigns and seminars on sensitizing and empowering young minds towards gender issues and equity are organized by the Women Cell.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Response:**

The usage of ICT enabled tools in teaching-learning is an effective process. Its feature being a new system in the teaching-learning process especially in rural areas, and for the teachers who are not fluent in this method, is quite challenging for the effective implementation of this system at the present stage. However, in order to enable the teachers to play a major role in the effective teaching-learning process, the College constantly strives for the up-gradation of ICT tools for the maximum creativity application in the teaching-

learning process. The College encourages the teachers to continuously upgrade their skills and keep abreast with the latest developments. For the effective management of ICT tools and enhancement of its skills and knowledge, teachers are trained with the latest development. However for the new learners, basic skills are first taught and gradually advanced tools are periodically introduced. To enhance the quality education and increase the learners' motivation, teachers use different ICT tools in the Teaching-Learning process like Audio Visual aids, PPT, Google Class, circulation of E-Content material through Google Doc, email, WhatsApp and other relevant apps. As ICT is one of the powerful forces in changing the society, and the management of these tools with proper knowledge and understanding is inevitably crucial, along with the teaching process learners were also made aware of the social, ethical and legal implications of its use.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process. | [View Document](#) |

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic  year )**

**Response:** 17:1

2.3.3.1 **Number of mentors**

Response: 32

| File Description | Document |
|---|---|
| Upload year wise, number of students enrolled and full time teachers on roll. | [View Document](#) |
| Mentor/mentee ratio | [View Document](#) |

## 2.4 Teacher Profile and Quality

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

**Response:** 16.64

| File Description | Document |
|---|---|
| List of the faculty members authenticated by the Head of HEI | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 40.67

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 2 | 1 | 2 | 2 | 2 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 68.75

2.4.3.1 **Total experience of full-time teachers**

Response: 274.98

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | View Document |

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

The College follows a fair process to deal with the internal assessment of the students . 30% of the total marks in each paper are for internal assessment and it is further divided into different components where a student has to reach the minimum mark from each component to get through in the internal assessment. The assessment is based on the predetermined components which involve class tests, assignment, seminar, attendance, class activities and field trip report. Tests are conducted in two different forms: one is taken through continuous common tests during every working Saturday and the other is arranged by the concerned teacher which is taken on the basis of topic coverage. Students are informed about the common internal test through the academic calendar which is circulated during the admission. The routine for the internal test is then circulated in the class and also displayed on the notice board for effective communication. Seating arrangement for the common test is set like the end term examination. The marks

scored by the students are notified and feedback on their performance is given. Those who perform poorly are forewarned and all help is rendered by the teachers and mentors to improve in terms of academic performance. Students who are showing signs of low attendance are notified in advance and encouraged through the mentors to make up the attendance deficit in the remaining period of the semester. The College also puts every effort for an excellent result of the students therefore the teachers' adequate performances, teaching methodology and techniques are evaluated and discussed during the general meetings. Class activities like seminar, presentation, group discussion and extempore speech or debate are not only targeted for the internal assessment purpose but it is initiated to help the students build their confidence and develop their skills.

**2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

**Response:**

The College has a set of rules both for the internal and the external examination. Dates of examination are tentatively declared in the college academic calendar. The calendar is distributed to all the fraternity of the college at the beginning of the academic session and the same is put up on the college website. Students are always informed in advance if any changes are required. Students who could not write their internal examination with a valid reason are given another chance to write by making a separate arrangement by the concerned subject teacher. Based on the performance of the students internal marks are generated. Any discrepancy regarding evaluation in internal examinations can be brought by the students to the notice of the Dean of Students' Welfare and the matter is sorted out with the teacher concerned. Students are also encouraged to bring to the notice of their mentor any such grievances.

End semester examination is conducted as per the routine set by the affiliated university. When the result is declared and the students wish to put forth their grievances related to valuation procedures conducted by the University, the students can apply for re-evaluation through the College within the time period notified by the University. The student would have to fill up a form and pay a specific fee for the re-evaluation.

The grievances are dealt with due seriousness and when the scrutiny is done; the students' results are given with valid justification and necessary correction.

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.**

**Response:**

The Course Outcomes (COs) are the resultant knowledge skills the student acquires at the end of a course. The scope of the programs in terms of opportunities in career and profession are also detailed. These are communicated to the students at the time of admission and also during orientation programmes for new entrants. This information is also incorporated in the college manual. All these enable the students to have a prior knowledge of the specific programme or Course which they wish to pursue. The teachers are also

made aware of the program outcomes so as to orient their teaching methods and knowledge for effective delivery of the curriculum. Typically teachers divide their courses into smaller units and establish their learning outcomes for these smaller units that map onto the larger course-level outcomes. As a general rule, the level of analysis becomes smaller, from course to module to assignment, the learning outcomes tend to be more specific and easily quantifiable.

Following mechanism is followed by the institution to communicate the learning outcomes to the teacher and students-

- Graduates attributes are described to the first year students at the commencement of the programme
- Teachers spent more time for introducing the subject to the students
- Learning outcomes of the Programs and Courses are observed and measured periodically
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
- The students are also communicated about Programme outcomes, Programme Specific Outcomes Course outcomes through Tutorial Meetings.

## PROGRAM OUTCOMES

PO1 : Apply the knowledge and skill in different contexts.

PO2 : Devise solutions for intricate problems and plan system components or processes that meet the specified needs with appropriate consideration for the society, health , safety, cultural, societal, and environmental considerations.

PO3 : Use innovation-based knowledge and creative methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PO4 : Create, select, and apply appropriate techniques, resources, and modern IT tools including prediction and modeling to complex activities with an understanding of the limitations.

PO5 : Comprehend the influence of the proficient clarifications in societal and environmental context for sustainable development.

PO6 : Pertain ethical principles and entrust professional ethics and responsibilities.

PO7 : Function effectively as an individual, and in assorted teams.

PO8 : Communicate effectively on various activities and make effective presentations.

PO9 : Exhibit comprehension and understanding of the programmes and apply them in a multidisciplinary environment.

PO10 : Be familiar with the need for and have the training and skill to engage in self-regulating and life-

long learning.

| File Description | Document |
|---|---|
| Upload COs for all courses (examples from Glossary) | <u>View Document</u> |

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

Course Outcome of the respective subject is designed by considering these Objectives. The students are made aware of the learning outcomes through orientation programs in the beginning of the academic year. At the beginning of every semester, every subject teacher conveys Course Objectives at the introductory lecture of the respective course. The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc. to the students. Student attainment of Course Outcome, Programme Outcome and Programme Specific Outcomes are assessed by a customized evaluation pattern to suit the Course and its CO.

Evaluation includes: --Tests, Seminar presentation, Home assignments, Project works, field trips, practical examination, attendance, Remedial classes are conducted prior to their external examination. The Institute provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating students' attainment of CO, PO and PSO of a specific Course. Students can optimally express their knowledge and this enhances their confidence. The Institute follows the evaluation pattern prescribed by the Nagaland University. This type of evaluation includes both internal and external examinations conducted at the end of the semester and all the records of the marks are maintained.

After the declaration of the results retrospective analysis is done to examine the performance of the students and to find ways for future improvements.

The institution organizes Parents-Teachers meetings to brief the parents/guardians about the performance and progress of their wards. Feedbacks are collected from the parents, alumni and teachers regarding the course and programmes. The feedback is deliberated in the faculty meetings and remedial measures are taken in order to attain PO ,PSO and CO.

**2.6.3 Average pass percentage of Students during last five years**

**Response:** 81

2.6.3.1 **Total number of final year students  who passed the university examination year-wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 140 | 120 | 68 | 61 | 69 |

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 188 | 178 | 134 | 82 | 50 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 2.96

| File Description | Document |
|------------------|----------|
| Upload database of all currently enrolled students (Data Template) | [View Document](#) |
| Upload any additional information | [View Document](#) |

# Criterion 3 - Research, Innovations and Extension

## 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 10.33

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 10.33098 | 0 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |
| e-copies of the grant award letters for sponsored research projects / endowments | [View Document](#) |
| Any additional information | [View Document](#) |

**3.1.2 Percentage of  departments having Research projects  funded by government and non government agencies during the last five years**

**Response:** 1.28

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 1 | 0 | 0 |

3.1.2.2 **Number of departments offering academic programes**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 17 | 17 | 16 | 14 | 14 |

| File Description | Document |
|---|---|
| Supporting document from Funding Agency | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**Response:** 11

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 4 | 6 | 0 | 0 |

| File Description | Document |
|---|---|
| Report of the event | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

## 3.2 Research Publications and Awards

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**Response:** 0.56

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 1 | 1 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

## 3.3 Extension Activities

**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

Every year, students of Immanuel College are involved in a variety of activities that help the neighbourhood community and in turn sensitize our students about the various issues of immediate relevance to the society.

The College Eco Club carries out various activities every year. Eco club in collaboration with Dimapur Municipal Council has adopted Tajen Ao road (DC Court junction to Fingerprint Shop). It is carried out to encourage the students to engage in community service, sharing of responsibilities and educate them about the importance of cleanliness and conservation of nature for a healthy living. They do cleanliness drive very often and also install dustbins along the stretch of the adopted road. The College Eco club also organised seminars, awareness campaigns, cleanliness drive, plantation of trees and distribution of plant saplings in and around the College locality. The Eco Club has also taken initiative in painting the walls in the locality to create awareness among the local community on the importance of community cooperation for a cleaner and better environment and also to increase public support.

The College National Service Scheme (NSS) unit is involved in social extension activities. The NSS programme helps to build social consciousness in students and also provides an opportunity to volunteer out of their comfort zones and make a difference in society. Immanuel College NSS has been producing 100 – 200 volunteers every year and work for the community through various activities like sensitization on various issues, discipline, health and cleanliness drives in and around the vicinity of the campus. NSS volunteers also participate in national festivals, adventure camp orientation, youth parliament, seminars, international yoga day, debate and awareness campaign in the North East zone. The College NSS unit had also adopted Aoyimsen Village under Dimapur district to ensure continuity of work vis-a-vis sustained action, evaluation and follow up work. The College NSS unit had conducted a special camp for the village and the NSS volunteers took part in cleaning the panchayat, multi-utility hall, drainage, making bamboo dustbin, iron chair painting etc.

The Department of Zoology conducts medical camp every year and the department also organized a one day free medical camp along with the chairman of the institution Dr. A. Loso Chalai for all the students of Immanuel College and for the people residing near the vicinity of the College.

The College Red Ribbon Club (RRC) is another club which initiates awareness campaign on drug abuse and illicit trafficking and the members distributed pamphlets in and around Lengrijan colony and DC court junction.

The Department of Education rendered community service by educating the non-starter, adults and drop-outs in order to eradicate illiteracy in the community.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document] |

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 1

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 0 | 0 | 0 | 1 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document] |
| e-copy of the award letters | [View Document] |

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response:** 18

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 7 | 6 | 5 | 0 | 0 |

| File Description | Document |
|---|---|
| Reports of the event organized | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

**Response:** 51.72

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 609 | 589 | 300 | 0 | 0 |

| File Description | Document |
|---|---|
| Report of the event | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

**Response:** 3

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 0 | 2 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |
| e-copies of linkage related Document | View Document |

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response:** 3

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 0 | 2 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format(Data template) | View Document |
| e-Copies of the MoUs with institution./ industry/ corporate houses | View Document |

# Criterion 4 - Infrastructure and Learning Resources

## 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College has adequate facilities for the smooth conduct of the curriculum activities within the College Campus. Recognizing the importance of ICT as a complementary process in education, the College is committed to upgrading its IT infrastructure and associated facilities on a regular basis. The College has infrastructure and learning resources including Audio Visual room, seminar hall, auditorium, laboratories, computer laboratory, smart class rooms and library with surveillance cameras ensuring security monitoring in the campus and other supporting facilities like hostel, basketball court and sports room are there within the campus. To ensure its optimal utilization, besides conducting regular classes, the classrooms are used for conducting remedial coaching, certificate courses, conduct internal examination and end of semester examinations; departmental meetings, mentoring sessions, club activities, indoor competitions, Parent-Teacher meet, alumni meet and training programme for competitive examination.

Classroom: The College has a sufficient number of ventilated, spacious class rooms for conducting regular classes. The classrooms are equipped to meet the conventional teaching tools and also furnished comfortably to meet the students' requirement with modern teaching aids. Active utilization of infrastructure is ensured by appointing a well-qualified IT trainer.

Laboratories: All the laboratories are equipped with modern, modular and functional workspaces integrating the student needs of water, electricity, gas and ICT needs. The laboratories are designed with the safety features imbibed in the infrastructure and create an excellent ambience for work. The laboratories are well maintained to conduct the curriculum oriented practical classes.

The College has 30 computers in the computer lab for day-to-day use for the students and the faculty. Computers are also provided in staff rooms and the library. The College provides LCD projectors, printers with scanning and Xerox facilities for effective ICT enabled teaching-learning. All the departments and computer labs are connected with 30 Mbps bandwidth.

Library: The College has an automated library with 2600 covering all disciplines, and it has access to Learning Resources like e-journals, e-books, and INFLIBNET.

Other facilities: The College has a conference hall, an auditorium and an audio-visual room to organize seminars, special lectures, meeting etc. with required equipment for all events.

| Sl.no. | System Type | No. of Systems | |
|--------|-------------|----------------|---|
| 1 | Server | 3 | |
| 2 | Desktop PC | 49 | |
| 3 | Computer laboratory | 1 | |
| 4 | Laptop | 3 | |
| 5 | Printer | 6 | |
| | | | |

| 6 | Projector | 5 | |
| 7 | Xerox machine | 2 | |
| 8 | Library | 1 | |
| 8 | Laboratories | 4 | |
| 9 | Classroom | 24 | |
| 10 | Digital classroom | 4 | |
| 11 | Seminar hall | 2 | |
| 12 | Auditorium | 1 | |
| 13 | Other infrastructure | 10 | |

| File Description | Document |
| --- | --- |
| Upload any additional information | [View Document](#) |

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

Education is not merely concerned with bookish knowledge but it also deals with integrated and holistic development of the personality of an individual - his physical, cultural, aesthetic, social and mental aspects. This requirement has led to the change in College curriculum. Therefore the College focuses on the vital requirement to give importance to all the co-curricular activities for the overall development of an individual.

# Annual Social and Cultural Meets

Nagaland is one of the unique and diversified states with rich cultural diversity and heritage. The different tribal population living in the state has their own customs, tradition, language and food habits which represent a rich cultural identity of the state. Immanuel College provides a wonderful environment through social and cultural programmes annually to the young minds of the College to develop the sense of interest and preservation of the rich heritage to co- exist in a modern and fast changing world. Folk dance, folk song, folklore and cultural attire were presented during the function.

The College Freshers' Day is an integral part of the social gathering where the fresher is officially introduced in the campus. A Farewell Day is also observed for the outgoing students which are coordinated by lecturers and the students' leaders in different ways.

# Annual Sports Events

Sport Week is one vital event of the College where students are exposed to the field of physical activities. The outdoor games are basically held at the state stadium. However, the indoor games are carried within the College campus. Sports week is one event which brings a genuine spirit of unity and discipline as the College witnesses the students keeping up the spirit of sportsmanship high and glorious.

The College has a medium size basketball court. Annually, basketball matches are played between the students of different houses during sport meets, and frequently friendly matches with the neighboring colleges and local community are held. The College sponsored for a state level inter-College basketball match which is organized at the college every year.

The College also provides indoor sports amenities like Table tennis board, Carrom board, Chess board, Chinese checkers and the Gym Equipment in the College indoor sports room. The students of the campus are encouraged to participate in state and national level sport programs.

# Annual Literary Day

The College Annual Literary Day brings out the various talents embedded in the students. The primary aim is to foster a love and interest for literature, and in developing writing skills and reading habits in the students. It has delighted the students every year and has profound impact in creating interest and developing confidence in stage exposure among the students. The College gives the opportunity to the Students Council to exercise their leadership power and thus give full responsibility to initiate the literary event.

### Auditorium

The College has a spacious auditorium. The auditorium is used for multipurpose. The auditorium is made accessible to students over the weekends for cultural and religious prayer services. It has a capacity of 1300.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

**Response:** 17.24

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 5

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 40.89

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| --- | --- | --- | --- | --- |
| 10.78072 | 9.92602 | 72.72590 | 98.71028 | 85.94330 |

| File Description | Document |
| --- | --- |
| Upload audited utilization statements | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

**Response:**

The College recognises the importance of functioning its library in a thoroughly professional way taking into consideration the interests of all departments. The Library Committee consists of Vice Principal as Convenor, senior faculty and the Librarian as Secretary of the Committee. The committee sent circular to the head of the department with regard to funds on book purchase. The HoD report back to their respective departments on all the issues discussed, funds allocated, new journals subscribed to and they also encourage members to suggest names of books to be included. The faculty members of the committee also play an important role in coordinating the Library Orientation for the new entrants. This enables the Librarian and the Library staff to meet student batches and introduce them to the easy means of accessing the books on the shelves as well as available online resources. The Library Committee takes the lead incepting strategic directions for all aspects of the Library services and operations.

The Library Committee pays attention to the needs and intellectual aspirations of the students who are enabled by this valuable resource towards maintaining world class academic standards. Library has been played a great role in the life of students by serving as the store house of knowledge. The paradigm shift in the Information and communication Technology (ICT) in the library has given us the more advanced dimensions to look upon with which every institution are trying to convert gradually from traditional to automate and to digital form of library.

The College is on the verge to convert into fully automated library system. At present, the College is using Koha library software and it has been of a great help in managing the library. Various significant features that library software provides to manage the College library efficiently may be mentioned as below:

    1.Increased operational efficiencies of the library staff.

2. Improve the quality, speed, and effectiveness of services.
3. Facilitate wider access to information for our library users.
4. Improve the management of physical and financial resources.

Automation also facilitates the generation of a number of reports for better decision making in the effective management of the library. It is highly beneficial for keeping track of the database in the library.

The advantages of having automated library system are as follows:

1. Easier Access to system
2. It improves Cataloguing
3. Systemized data collections
4. Improves customer Service
5. Reduce staff load
6. Increase the productivity

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**4.2.2 The institution has subscription for the following  e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

**Response:** A. Any 4 or more of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 1.36

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1.15206 | 1.65012 | 1.90300 | 1.01940 | 1.06069 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format(Data template) | [View Document](#) |
| Audited statements of accounts | [View Document](#) |
| Any additional information | [View Document](#) |

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access)  during the last completed academic year**

**Response:** 7.41

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 41

| File Description | Document |
|------------------|----------|
| Details of library usage by teachers and students | [View Document](#) |

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

Recognizing the importance of ICT as a complementary process in education the College is committed to upgrading its IT infrastructure and associated facilities on a regular basis. The College has infrastructure and learning resources including Audio Visual room, seminar hall, auditorium, laboratories, computer lab, and library with surveillance cameras ensuring security monitoring in the campus. The other supporting facilities like electrical power backup, facility for high speed communication links, anti-virus for all computers are provided. The College assesses the needs of the students and staff and then the provision of annual budget is made for maintenance.  The College has an automated library with 2600 books covering all disciplines, and it has access to Learning Resources like e-journals, e-books, INFLIBNET and N-List.

The purchase of hardware and up-gradation of software is need-based. The College administration in coordination with the ICT Committee makes plans and decides on strategies regarding this matter. The College has 49 computers with 200 Mbps internet connectivity to fulfill the academic and research needs of the institute. The College has a well-qualified technical staff who takes care to update and repair the equipment. However, for any major disorder and damage, computer technician and service providers are called for the up keeping and replacement.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |

**4.3.2 Student - Computer ratio (Data for the latest completed academic year)**

**Response:** 13:1

**4.3.3 Bandwidth of internet connection in the Institution**

**Response:** B. 30 MBPS – 50 MBPS

| File Description | Document |
|---|---|
| Details of available bandwidth of internet connection in the Institution | View Document |

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 10.32

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 20.07253 | 15.69663 | 6.66626 | 8.98644 | 4.42812 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format(Data template) | View Document |
| Audited statements of accounts | View Document |

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The College values the essence of wholesome development of students. The College believes that every student has limitless potential if the students are nurtured properly. The College does not stick to the old

principle of "*Bookish Education*". The Establishment in the College supports the teaching and learning process with every required facility like classrooms, laboratories and computers, library etc.

**Classrooms:**

The college provides an adequate classroom with a dynamic environment that enables students to have a healthy and positive interaction among them in one common platform to achieve a successful teaching learning process. The well managed classrooms give the students an opportunity to access diverse knowledge from the different subjects and also catering to the needs of the students individually.

The details of the College class rooms are given below:

The classroom floor is well furnished and it is provided with large glass windows present to ensure proper air flow and ventilation, and the entire window glass panes in the administrative block are solar control glass which reflects up-to 70 % of the sun ray. The exterior portion of the new building is painted with sun reflective technology emulsion paint. The white colored polished walls aids in proper visualization and are provided with necessity pictured guides as well.The white board installed provides aid for better lecturing. Classrooms are provided according to the enrollment of the students with a certain ratio to ensure proper channel of teaching and learning.

**Departmental laboratories:**

Science educators and researchers have examined the role of the departmental laboratories on many variables, including achievements, attitude, critical thinking, cognitive style, understanding science, manipulative skills, interest, retention in science courses and the ability to do independent work.

The Various departmental laboratories established in the College are: Botany Laboratory, Chemistry Laboratory, Geology Laboratory and Zoology Laboratory.

The College laboratories have the facilities that provide controlled conditions in which scientific and technological research, experiments and measurement can be performed. The effective teaching and learning of science requires seeing, handling and manipulating real objects and materials in the respective laboratories. Thus the experiments carried out in the laboratories acts as an integral part of the teaching learning process of the curriculum.

**Botany laboratory:**

The Botany laboratory room has large windows for proper aeration facility and natural day light condition. The basic amenities available in the laboratory are listed below:

Optical Microscope Electronic Weighing Machine, Compound Microscope, Incubator, Autoclave, Laminar Flow and Refrigerator.

Glass wares: Measuring cylinders, conical flask, petri dish, test tube, test holders, test tube stands, mortar and pestle, spirit lamps, glass slides, etc

**Chemistry Laboratory:**

The Chemistry laboratory is designed with the facilities of a gas supply line and proper ventilation with exhaust fans to minimize the risk of any accidental damages and keep the air fresh. The lab also ensures the safety of the students by adhering certain rules and regulations.

The major facilities available in the laboratory include: Oven, Melting Point Apparatus, Ph meter, Kipps apparatus, Distilled water plant, Burette, Conductometry, Polarimetry, Physical Balance, Calorimetry, Refrigerator, Stalagmometer, Ostwald's viscometer.

Glass apparatus: beaker, funnel, conical flask, measuring cylinders, pipette, test tube, test tube holder, test tube stand, etc.

**Geology laboratory:**

The Geology department has been recently established in our College and it is further modified depending upon the needs of the curricula and related activities. The lab consists of a few Rocks samples as in:

Sedimentary Rocks, Sand Stones from different parts of Nagaland, Manual Hand Specimen for practical guidance to the learners and Petrological microscope.

Topographical and geological maps that provides a four dimensional data system to assess various parameters like ground water quality and contamination risk, minerals resources, rocks units, etc.

**Zoology Laboratory:**

The room is built with an ambience surrounding and a vivid atmosphere providing full-fledged electricity and water facility with six connected basins and proper ventilation for all practical and experimental works.

The laboratory includes equipment's and apparatus such as:

Incubator, Electronic weighing machine, Haemocytometer, Sphygmomanometer, Haemoglobinometer, Stethoscope, Thermometer Optical microscope, Compound Microscopes, Optical Microscope, Insect catching nets

Museum specimens ( chordate and non-chordata) Measuring cylinders, Petridishes Pipettes, Test tubes, Test tubes stands and holders, Refrigerator etc.

**Computers:**

The College provides spacious and well-furnished computer lab with all the facilities that are required for carrying any professional courses in computer related curriculum and networking. The computer laboratory has 29 computers installed with high speed internet connectivity and LAN connection (Local Area Connection) and is supported with antivirus and the Firewall utility software to protect the data. The connections installed in our College are from BSNL, SKYTECH and SYMBIOSIS. All the connections use optical fiber network that facilitate high speed internet browsing without disruption. The computer lab generates its power back up from the inverter and the generator ensuring continuity of classes' in-case of is power cut.

**Library:**

The Library is equipped with a good number of books covering all disciplines, and it has access to Learning Resources like e-journals, e-books, INFLIBNET and N-List. The College campus is enabled with Wi-Fi facility that allows students to access technical resource and CCTV is installed in the library . The records of the library users are maintained in a register by the librarian. The library cards for the students are issued from the administrative office which makes the students liable to utilize and receive benefits from the library for the learning processes.

Latest facilities added: E – Learning facilities through computer with Wi-Fi connectivity,  Printer,Xerox machine, Grievances and Suggestions box Library.

| File Description | Document |
| --- | --- |
| Upload any additional information | View Document |

# Criterion 5 - Student Support and Progression

## 5.1 Student Support

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

**Response:** 98.82

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 546 | 607 | 571 | 671 | 650 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](View Document) |

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

**Response:** 2.95

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 18 | 65 | 3 | 2 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](View Document) |

**5.1.3 Capacity building and skills enhancement initiatives  taken by the institution include the following**

> **1. Soft skills**

**2.Language and communication skills**
**3.Life skills (Yoga, physical fitness, health and hygiene)**
**4.ICT/computing  skills**

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution  year wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**1.Implementation of guidelines of statutory/regulatory bodies**
**2.Organisation wide awareness and undertakings on policies with zero tolerance**
**3.Mechanisms for submission of  online/offline students' grievances**
**4.Timely redressal of the  grievances through appropriate committees**

**Response:** D. 1 of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 45.59

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 93

| File Description | Document |
|------------------|----------|
| Upload supporting data for student/alumni | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 125

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 2 | 1 | 1 | 0 |

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 4 | 1 | 0 |

| File Description | Document |
|------------------|----------|
| Upload supporting data for the same | View Document |
| Institutional data in prescribed format | View Document |

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 9

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 4 | 2 | 0 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | View Document |

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

# Administrative

The College has a Students' Council whose members the students elect for one academic year. Two class representatives (Boy and Girl) from each semester assist them. The Council functions under a constitution that delegates various powers and functions that are aimed at providing active assistance and support towards the College administration.

The Students' Council also represents the students at the administrative level as members of the IQAC and Disciplinary Committee.

The Students' Council also assists the College administration by strictly implementing disciplinary matters, and also government regulations such as implementing the COTPA Act 2003 efficiently in the College. The Student Council's active contribution towards the College administration stands on the fact that Immanuel College was among the first institutions in Dimapur to launch the Yellow Line Tobacco Free Campaign on 14 February 2019 by Dr.C. Tetseo District Nodal Officer NTCP and NOHP.

# Co-Curricular

The students' council fully initiates activities under three categories: a) The Annual Social and Cultural day, b) Annual Literary Day and c) Annual Sports Day. They are also responsible in mobilizing the students and act as the medium through which the students participate and achieve laudable performance in activities such as All Nagaland College Students' Meet, Inter-College Competitions, State and District level competitions. Science fest is another initiative which the students council rendered helping hand with the science stream.

# Extra-Curricular

Magazine Committee: The Students' Council members are responsible for the annual cultural magazine of the College. The Literary and Cultural Secretary is a member of the College magazine committee.

The students are actively contributing towards the community through a variety of activities.

The NSS participated in the clean-up campaign at Dimapur Railway Station as a part of Himalayan Clean-up campaign in 2018. The Eco Club and NSS participated in the Walk for Cleanliness initiated by Team Clean Dimapur.

The students also participated in Wall painting on Swachata to spread awareness on cleanliness.

The NSS conducted a special camp at Aoyimsen Adopted village. The students celebrated World Environment day by distributing saplings around the neighbourhood and cleaning the surroundings.

Apart from these achievements, the Students' Council maintains healthy rapport between the student community and the College administration which is visible in the outstanding performance of the students both in scholastic as well as non-scholastic areas and makes the students feel they belong to their *alma mater*.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 3.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 5 | 3 | 4 | 2 | 2 |

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Report of the event | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The College is yet to get the registration number however the Alumni has formed the Association in the year 2012 since then the Alumni invest their ideas and experiences for the welfare of the institution and update each other through meetings and social media connectivity. They also contributed to the College in cash and kind generously. The alumni are also actively involved in organizing events in the College and supporting the placement of the present students.

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

# Criterion 6 - Governance, Leadership and Management

## 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**Response:**

The administration of the College has a participatory administrative structure and the faculty members are involved in the decision making process as convenors or members of different committees and clubs. Every teacher is given the opportunity to take up responsibility in different capacities besides their teaching assignment. Governance fosters participative management and plays a significant role in the evolutionary reforms. Thus ensures honesty and accountability in every transaction of the College. Respect and appreciation of the differences and uniqueness in every individual is encouraged through freedom of thought and expression.

The various committees and clubs of the College execute events and activities for the smooth function of the College. The College has 8 departments and each department is led by the department head. The HoD prepares plans and events of the department for each academic year and they monitor each faculty's activities in their respective department. There is a hostel facility available for both boys and girls. The Management deals with matters related to the hostel affairs. Mentorship is introduced and it is effectively monitored by the Principal.

The Management, Principal, IQAC and the stakeholders work together in planning, implementing and maintaining the quality of the institution. The College provides both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. The academic initiatives are taken up by the recommendation of the Management along with faculty enrichment programmes. To enhance the professional development of teaching and non-teaching staff, the IQAC organizes Seminars, Orientation programmes and deputes faculty to attend seminars, workshops and skill development programmes. The College also encourages students and faculty to participate in arts, sports and various festivals and competitions held by Colleges at state, national and international level. The management encourages the faculty to adopt new and innovative approaches to facilitate teaching- learning process interesting, and also to undertake minor and major research projects and publish their findings in research journals.

All the committees meet periodically to evaluate the progress and discuss the changes in the process and policies that are required to be made for each semester and the list of meeting minutes is tabled before the Principal for final decision. The Governing Body of the College in collaboration with IQAC make sure that the policy statement and action plans of various programs are in alignment with the vision and mission of the College. It is also involved in communicating and reviewing the policies and action plans from time to time through meetings with various stakeholders.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](View Document) |

**6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

**Response:**

The College practices decentralization and participative management at different levels. The Principal, Governing Body, Teachers and the IQAC are involved in defining policies & procedures, framing guidelines and rules & regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance and other strategic levels. Faculty members are nominated by the Principal and the Governing Body to be given representation in the IQAC and various committees/ clubs. Students are empowered to play an active role in co-curricular and extracurricular activities, and social services. The involvement of all the stakeholders and their cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the College.

There are different committees such as Drama Club, Women Cell, NSS, IQAC, mentoring etc. in which students and teachers participate and take active part. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee in-charge manages the activities of the department and keeps track of co - curricular and extracurricular activities in the College. Other units of the College like sports, library, Students Council' also operate under the guidance of the various committees, and also students are involved in the decision making process to some extent.

Thus the Institution focuses on decentralization by intending equal opportunities to different stakeholders to participate in the functioning of the Institution management. The Management, Governing Body of the College and each committee has been provided with specific functions to cater to the needs of the Institution for the on-going progress and development of the Institution. The Management of the College takes care of infrastructure facilities which fulfill the quality and the required needs of the higher education bodies to reach the set benchmarks of the Institution. It also extends all the amenities for the teaching and non-teaching faculty and students. The Governing Body of the College takes care of financial management and the implementation of facilities for the institution with the needs to upgrade the standard of amenities which supports effectively the teaching-learning and research aspects. It guides and articulates the available resources and provides freehand to the head of the Institution to carry out the activities in order to reach the expected maximum standard in turn to motivate the teaching and non-teaching faculty to work according to the goal set.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

## 6.2 Strategy Development and Deployment

**6.2.1 The institutional Strategic / Perspective plan is effectively deployed**

**Response:**

Soon after the first cycle the IQAC in consultation with the management of the College formulated a strategic plan for the preparation of the next NAAC cycle. The College worked upon the recommendations of the NAAC for quality improvement. A systematic management information system in the administration is immediately implemented so as to meet the information needs of the stakeholders. The College is committed to providing quality education and research and thereby various research oriented programmes are initiated accordingly. The following points are the primary plans to achieve during the NAAC 2nd Cycle while it keeps attending every situational requirement.

1. To Prepare an Academic Calendar.
2. To introduce New Programme for undergraduates.
3. To provide the facility of a research budget of up to 1lakh each year.
4. To introduce the Post Graduate program.
5. To introduce new clubs and committees.
6. To have collaboration with various agencies and institutions.
7. To introduce B.Ed. course
8. To collect feedback from the stakeholders
9. To apply for grants from various government agencies.
10. To organize State and National seminars.
11. Facilities augmentation in whichever area is necessary.
12. Fulfillment of social responsibility.
13. The College ensured that all the plans were effectively deployed.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Response:**

The Governing Body (GB) of the College is the top of the organizational structure of the College. The general management of the college is conducted by the GB. The Principal is the head of the institution, responsible for the administration and superintendence of the College. The administration is highly decentralized. The Principal implements his power in a democratic way delegating it to the Heads of departments, the Superintendent and the convenors of the different committees. He is assisted by the Vice-Principal who is in-charge of academics. He is supported by the Examination & Assessment Committee (EAC) consisting of 5 members which takes care of all matters related to exams. The Principal in association with the HODs takes stock of the academic affairs. All important matters related to academics are taken collectively under the supervision of the Principal. The reports of the performance of the various committees are submitted to the Principal through IQAC.

The College has an IQAC which is the apex policy making body functioning under the chairpersonship of the Principal. IQAC has been established in the college to effectively enhance the culture of quality.

There are various committees which function under the IQAC carrying out the activities of the Institution in all respects. The IQAC looks after the institutional quality assurance set-up, supervising the implementation of policies and plans to ensure that the benefits percolate down to the students and other stakeholders.

Service rules, recruitment procedure and promotional policies are in respect of the UGC and University norms. Promotion to higher position is based on seniority and work experienced in the field.

The College Grievance redressal unit functions from the office of the Principal. Grievance redressal suggestion boxes are placed in easily accessible and recognizable locations to enable members of the College community to put forward their grievances.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Link to Organogram of the Institution webpage | [View Document](#) |

**6.2.3 Implementation of e-governance in areas of operation**

    1.Administration
    2.Finance and Accounts
    3.Student Admission and Support
    4.Examination

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Screen shots of user interfaces | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

The institute provides effective welfare measures for the benefit of the faculty and supporting staff. The following welfare schemes are available for the entire faculty members of the college:

Employment Provident Fund is provided as per the Government rules.

15 days of casual leave are available both for the teaching staff and for non-teaching staff Maternity leave is given for 35 days with pay.

Paternity leave is given to male teacher on request.

50% scholarship is available for siblings of the teaching and non-teaching staff. For the married is applicable to their sons and daughters only.

Duty leaves are granted to teachers to participate and present papers in various Training Programmes/ Orientation/ Workshop/Seminar/Exam subject to existing norms of the College.

Study leave for permanent employees to undertake Doctoral or Post- Doctoral studies is available and the management gives complete support for higher studies.

Leave is granted to teachers to participate and present papers in seminars Celebration of important festivals for the teaching and non-teaching community.

Employees is entitled to gratuity at the rate according to the Gratuity Act of Government of India A quantum of increment is awarded to the teacher who has cleared NET and conferred Ph.D. Enhancement of salary every three year.

Salary hike is given to the faculty members, based on the qualification, services, and outcome of the performance appraisal.

The teaching and non-teaching staff of the institute enjoys the benefits of festive bonus and yearly recreational outing or picnic.

Minor Research Projects are encouraged and sponsored by the institute.

Faculty enhancements Programs are periodically arranged to motivate teaching and knowledge updates.

The college also has an Immanuel Welfare Fund where the faculty members are given loans at a minimum rate of interest during the emergency situation.

First Aid facility is available for all.

Accommodation facilities for teaching and non-teaching are arranged and make available on request. Free bus service for teaching and non- teaching staff.

The college has a neat and serene environment which provides an excellent working environment.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**6.3.2 Average percentage of teachers provided with financial support to attend conferences /**

**workshops and towards membership fee of professional bodies during the last five years.**

**Response:** 702.67

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 33 | 33 | 33 | 31 | 31 |

| File Description | Document |
|------------------|----------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format(Data template) | View Document |

**6.3.4 Average percentage of teachers undergoing online/ face-to-face  Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 20.67

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

23-12-2021 07:51:23

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 2 | 2 | 1 | 0 |

| File Description | Document |
|------------------|----------|
| IQAC report summary | View Document |
| Institutional data in prescribed format(Data template) | View Document |

## 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

The College followed different mechanisms to evaluate the performance of the teachers.

The students are provided with an opportunity to evaluate the performance of the teachers who teach them annually. As per the procedures stipulated by the IQAC, the HoDs evaluate the performance of the teachers in one's Department by distributing the evaluation questionnaire to the students who in turn mark their rating on their choice. The parameters evaluated in the rating scale are inclusive of the communication skill, knowledge base of the teacher, sincerity and commitment of the teacher, teacher's ability to integrate course material with environment and other issues to provide a broader perspective and the accessibility of the teacher in and out of the classes. The Heads of the Departments hand them over to the Principal and the Manager. The performance of the Heads of the Departments is assessed by the Principal solely. The Manager analyses the evaluation report and meets the teachers in person to give proper feedback and to suggest corrective measures.

# Teacher's Self Appraisal Form

It is a mandatory process for every teacher to have the self appraisal form furnished every year. In this stage the teacher furnishes the form in such a manner that it sheds light on the activities pertinent to the creation and dissemination of knowledge apart from the teaching learning process. It also makes known the involvement of the teacher in the administrative involvement in the extracurricular and co-curricular activities. Participation in seminars and conferences; presentation of papers in seminars and publication of articles in journals and involvement in extension activities are also assessed at this juncture. The self-furnished appraisal form is then handed over to the Head of the Department who transfers it to the IQAC. This introspective mechanism equips the teacher to choke out plans to strengthen the areas to which one is not accustomed to.

A team consisting of the Head of the Department and senior teaching faculty in the Department go through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process. For non-teaching staff there will be feedback collected from each department and based on the feedback appraisals are given.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document]() |

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The College has a well-defined mechanism for financial audit to have transparency in financial management. The accounts of the institution are subject to internal and external audit.The Internal audit of the College is done after every six months by the Internal and statutory body, wherein the auditing team checks the income received from the students which is recorded in the software and reconciled with the fees that is to be received according to class wise. Cash books are checked with the help of bank statements and vouchers maintained by the institution along with physical cash verification. The auditing team is responsible for a thorough verification of all the vouchers and bills of the transactions that are carried out in the financial year. Reports of Income and Expenditure statements are submitted to the Chartered Accountant who prepares the financial statement and other reports for the institution.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document]() |

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 1

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1.00000 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format(Data template) | [View Document]() |

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

There is judicious use of financial resources accrued from fees of the students and occasional funds made available to the College by the State Government, UGC and other agencies. The College is decentralized to a large extent with various committees taking care of various activities constituted for achieving the twin purpose of good governance and imparting quality education. The Institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development. The Management prepares the Institutional budget every year taking into consideration the recurring and non-recurring expenditure. All the major financial decisions are taken by the College Governing Body. Budget is allotted to the various heads such as Salary, Building and Infrastructure Development Committee, Library Advisory Committee, Research and Development, Sports Committee, Student Assessment Committee, Students' Council, NSS etc. by the Head of the Institution which is subject to audit at the end of the allotted assignment. All these committees are supervised and monitored by the Head of the institution. All the funds received from the government and generated from the College fees are audited by the Chartered Accountant and utilization certificate duly submitted to the concerned authority.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

The Internal Quality Assurance Cell (IQAC) monitors the academic quality regularly. The institution takes up academic audit to accomplish both accountability and quality improvement. The Examination and Assessment Committee (EAC) along with the Vice-Principal evaluate the overall performance of the students and give a report to the Principal for further evaluation and review by the HODs of each subject. Thereafter, results are made available to all the departments and to each faculty member to enable them to self-introspect based on the students' performance. The authority and staff practice self-assessment to achieve the quality in education. To bring out improvements, the IQAC interacts with the faculties and students to assess the progress and suggestions are placed before the Governing Body for further action.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities  ( For first cycle  - Incremental improvements made for the preceding five years with regard to quality  For  second and subsequent cycles  - Incremental improvements made for the preceding five years with regard to quality and post accreditation**

**quality initiatives** )

**Response:**

The IQAC adopted the following mechanisms to continuously review the teaching-learning process to ensure quality efficiency in academic and administrative activities:-

1. The Academic calendar is prepared incorporating academic, co-curricular and extracurricular activities.
2. Meetings are used as a platform to review the teaching-learning process.
3. Preparation and execution of teaching plan by faculty.
4. The teaching – learning process is facilitated through qualified, trained and experienced faculty with support from office staff. The students are encouraged to use the library resources and internet facilities apart from classroom teaching.
5. The Head of the Institution monitors the teaching-learning process through the structured feedback collected from the students by the IQAC. Feedback on teaching is taken by IQAC for all programmes. A teacher is evaluated on different parameters such as communication skills, quality of teaching, content and method of delivery, resourcefulness and accessibility/ availability to students.
6. Daily Teaching Report is maintained by faculty and submitted to the Dean of students' welfare.
7. Internal evaluation test is conducted through various measures as Class Test, Assignment/project work, presentation, debate, quiz and group discussion.
8. Result analysis done at the departmental and College levels also serves as an indicator to evaluate teaching-learning outcomes.
9. Evaluation of faculty members through appraisal report mechanism (Teachers Self-appraisal Pro-Forma).
10. Stakeholders' feedback enables us to understand and improve the teaching-learning process.

**6.5.3 Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Institutional data in prescribed format(Data template) | [View Document](#) |

# Criterion 7 - Institutional Values and Best Practices

## 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

Immanuel College over the five years have continued to strive for gender equality and promotion of awareness for gender equity. Apart from maintaining more than fifty percent of the employees and students belonging to women, and until date not having reported any records of gender bias and discrimination, the institution is zealous in spreading the message of gender equality across the entire community and beyond the institution premises.

The institution is very sensitive and vocal on the issue of inequality, especially in the context of discrimination against the women in the society. Immanuel College has a strict policy against discrimination of women employees in the workplace and students within the institution. As an anvil in producing the leaders of the society, and having the opportunity to engage directly with the young minds on a day-to-day basis, the institution feels that it is very crucial to play a pivotal role in educating and creating awareness among the students about these issues. Providing awareness alone is not going to cause an effective outcome, thereby, the institution has devised a variety of steps through which the students are provided with practical experiences which further enhance their outlook towards gender sensitization.

The College observes annual events such as International Women's Day, and conducts seminars, self-defence training and sports events for the women employees and students. The College extends its support to local organizations and governmental bodies by participating in events organized by them such as rallies, seminars etc. The Institution also acts as a platform to disseminate the Central Government's programmes for women empowerment and gender sensitization such as Sakhi-One Stop Centre, Beti Bachao Beti Padhao etc., among students and employees.

# Safety and Security:

For self-defense and security, the College has a gym with varieties of physical training equipment in the campus for girls and this is taken care of by the Sports Committee.

The College has separate hostel facilities for boys and girls with separate hostel warden/matron as well as stationed security guard.

CCTV cameras are installed at strategic locations in the College and even in the hostel premises.

The College provides transportation service to students and faculties who commutes every day to the College.

The College has a women cell that takes cares of grievances redressal along with disciplinary committee to deal if any circumstances arise.

The Student's Council has a post of Women Secretary which is specifically open only for women

candidates.

The women cell conducts annual self-defense workshop every year by collaborating with specialized agencies to create awareness of self-defense.

Maintaining log register for students entering and leaving the College premises.

# Counseling:

The College has a qualified counselor for both employees and students.

Every faculty is assigned twenty five mentees to counsel on various aspects of their life.

# Health Facilities:

Apart from providing basic first-aid facility, the College has a regular doctor on call in the vicinity of the nursing home.

| File Description | Document |
|---|---|
| Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | [View Document] |
| Annual gender sensitization action plan | [View Document] |

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Geotagged Photographs | [View Document] |

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste  management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

**Solid Waste management**

Bio-degradable –

The college has a lush green campus and gives top priority to keep the campus clean and eco-friendly. The faculties and students are regularly advised to reduce waste at lower extent. The solid waste is regularly collected by the municipal council. It is processed as per the nature of the waste. The institute has a built-in dumping pit for disposal of bio-waste that are easily degraded or decomposed under oxygen rich medium. Eco friendly manure is formed that is used for organic fertilization of campus grown green plants/trees Old newspapers, old answer papers and raw paper material are is sold out.

Non-biodegradable – Use of plastic bags are prohibited/discouraged as per state government directives within the premises of the College.

Dustbins are provided in every classrooms, washrooms with proper label for dry and wet garbage Garbage is picked up by the concerned people under the local municipal bodies.

**Liquid Waste management**

There is well constructed drainage system within and around the College that are well connected to the drainage system constructed by the local municipality.

| File Description | Document |
|---|---|
| Geotagged photographs of the facilities | [View Document](#) |

**7.1.4 Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Geotagged photographs / videos of the facilities | [View Document](#) |

**7.1.5 Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Geotagged photos / videos of the facilities | [View Document](#) |

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | [View Document](#) |
| Certification by the auditing agency | [View Document](#) |

**7.1.7 The Institution has disabled-friendly,  barrier free environment**

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** D.1 of the above

| File Description | Document |
|---|---|
| Geotagged photographs / videos of the facilities | \underline{\text{View Document}} View Document |

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

The College aims at creating a harmonious environment for both employees and students. The College Annual Day cum Cultural Day is a special day during which the College provides many opportunities to allow cultural exchange and communal diversity. This is an important event as it is aimed at sensitizing the unique values upon which India is founded.

There is a display of cultural attire of various cultures, tribes and communities, educating the students about their uniqueness. The College also organises literary competitions where the students from all communities participate.

The College believes that education should be accessible to all irrespective of their socioeconomic background, and thus provides concessions in College fees to those students with financial constraints. This is proven by the fact that many students seek admission to the College, and these students come from remote and far-flung areas of the state.

| File Description | Document |
|---|---|
| Any other relevant information. | View Document |

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The National Unity Day is celebrated in the College on the occasion of the Birth anniversary of Sardar Vallabhbhai Patel. On this day the students and teachers read 'Pledge of Unity'. To make students aware of various consumer's laws and rights, every year 'Consumer Day' is celebrated.

| File Description | Document |
|---|---|
| Any other relevant information | View Document |

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

| File Description | Document |
| --- | --- |
| Code of ethics policy document | <u>View Document</u> |

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

India is a nation that is well known for its festivals and cultural diversity. The College helps students to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of the rich and diverse Indian culture. It also actively participates in the 'National Flagship Programmes' promoted by the MHRD, UGC, University and the local Govt. offices. International Days are also celebrated with great enthusiasm.

The institution pays tribute to all the national heroes on their birth and the anniversaries. The event is followed by lecture, pledge or competitions etc. The College organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives.

**International Commemorative Days**

International Women's Day 8 March

Anti-Tobacco Day   31 May

World Environment Day - 5 June

International day of Yoga - 21 June

**National Commemorative Days**

Republic Day - 26 January

Independence Day - 15 August

Swachh Bharat Abhiyan - 2 October

National Unity Day - 31 October

| File Description | Document |
| --- | --- |
| Geotagged photographs of some of the events | [View Document](#) |
| Any other relevant information | [View Document](#) |

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

# Best Practice – 1

**Title of the Practice:** **"**Yellow Line Tobacco Free Campaign**"** – Towards a Tobacco Free Society

**Objectives of the Practice**

The Cigarettes and Other Tobacco Products Act, 2003 or COTPA, 2003 is an Act of Parliament of India enacted in 2003 to prohibit advertisement of, and to provide for the regulation of trade and commerce in, and production, supply and distribution of cigarettes and other tobacco products in India. The College had resolved to implement this Act effectively within 100 yards of the College premises, to create awareness of the effects of tobacco and substance abuse among the College community and the surrounding community.

# The Context

The resolution to initiate this campaign is in the context of a dire need to provide effective and stringent awareness of the certainty of fatal consequences of the use of tobacco products and substance abuse. Even with such statutory warnings, such products are easily accessible leading to rampant usage. The cases of tobacco abuse in the country among the students in India are staggering. According to a survey by Global Adult Tobacco Survey (GATS) 2016-2017, about 28.6% of the population in India consume tobacco. As per the same report, compared to GATS 2010, there has been a 6% decrease in the tobacco consumption. On an average, Indians smoked about 6.2 cigarettes per day. India is the second largest consumer of tobacco, and has the largest number of smokeless tobacco (SLT) users in the world. India ranks highest in oral cancers in the world, where tobacco results in 90% of oral cancers. The College therefore, responded to this higher calling by implementing the Government regulations strictly in and around the campus.

# The Practice

Mere observation of anti-tobacco programmes or events seems casual and ineffective in creating effective awareness and addressing the issue. Hence, the College in collaboration with the district authority for tobacco control, the Dimapur District Tobacco Control Cell, Nagaland Tobacco Control Programme and

National Oral Health Programme launched the Yellow Line Tobacco Free Campaign on 14 February 2019, and became one of the first Colleges in the district to launch the campaign. This campaign ensured that no tobacco products would be allowed entry beyond the yellow line. The College put up a signboard outside the gate that stated no tobacco related products would be sold within 100 yards of the perimeter of the College. The College has declared itself a Tobacco Free Zone. The College has constituted a monitoring/disciplinary committee to strictly implement and enforce the action. The institution has displayed in its website the statutory warning against the use of tobacco, where the use of tobacco substances are banned, and the users shall be imposed with severe penalties, even to the extent of expulsion from the College.

The institution is aware of the dire need to contain the issue; however, taking stringent action against the defaulters is not going to fulfil the objective of the campaign. Corrective measures are required to rectify the consequences of the further abuse by the defaulter(s). Under the professional guidance of the counsellor, the defaulters undergo rehabilitative care. The defaulters make appointments with the counsellor who gives them proper sensitization about tobacco abuse, and how they can get on top of it and follow a healthy lifestyle.

As a part of the campaign, the Students' Council conducts anti-tobacco drives around the shops and stalls within 100 yards, confiscates such products, and burns them publicly to create awareness to the society. To maintain total ban of tobacco in the campus, a regular exercise is conducted to keep students away from possessing these substances.

# Evidence of Success

Although it is still difficult to quantify the success of this campaign at this present stage, there is evidence to prove that no shops and stores within 100 yards of the College campus sell tobacco products. The community has also sensed the importance of this campaign and has extended full cooperation towards this initiative.

The students' positive participation in exercising this campaign has also been an important factor towards the success of the campaign.

Another big achievement towards realizing our goal is the fact that the College has been enlisted among the first Colleges in the district to have taken up such initiatives, resulting in the appreciation and commendation from the district authorities. The College is now more confident and determined to carry the message of success to other institutions and together contain the issue and divert the students' attention to more productive activities that will prevent them from picking up the dreaded practice once again.

**Problems Encountered and Resources Required**

The problem and challenges to combat the issue of substance abuse and tobacco abuse seem to be persistently coming from beyond the institution. Though there has been successful containment of the issue within the institution, yet the greatest apprehension that the students may continue to use these substances brings from the society and environment they come from viz., family, peers, locality etc. They pose a continued threat for the institution. The institution is continually working on to take the campaign beyond the walls of the institution and look towards transforming the society for the better.

The dream of realizing a total tobacco-free society seems ideal, but it is indeed a challenging task, which

the College is coping with every moment. We have just seemed to conquer the tip of an iceberg.

Underneath lies the mammoth menace, which the College continues to strive to conquer with its limited resources.

**Best Practice - 2**

**Title of the Practice**

Preserving our environment through energy saving measures.

**Objectives of the Practice**

As an effective effort to protect the environment from further degradation and thus preserve it for the future generation, the College has adopted and implemented certain measures to minimise the consumption of scarce energy resources. Through these measures the College strives to achieve the following aims. (i) To cut down the consumption of energy while performing its functions since energy saved is energy generated. (ii) Through these measures the College aims to instil in the minds of the younger generation the importance of energy conservation in the course of environmental protection.

(iii) To set an exemplary practice worth emulating in the greater interest of human civilization. (iv) To cut down expenditure in the area of energy consumption thereby enabling the College to invest in other relevant and significant academic activities.

# The Context

The 21st century global community is facing an imminent threat to the survival of the human population and ecosystem due to the large scale degradation of the environment by the application of science and technology. One of the major factors that contribute immensely to the environmental degradation is the emission of "GreenHouse gases" in the process of energy generation for human consumption.

Understanding this critical situation the IQAC with the active cooperation of the Governing body devised this unique measure to contribute our ideas and effort towards environmental protection and preservation.

# The Practice

The College has ensured the electrical wiring of the College campus based on the prescribed code to prevent 'transmission loss' of energy due to inferior quality of electrical wires and appliances.

Non-use of incandescent lamps within the campus. 90% of the Lamps are either energy saving fluorescent (T5, T8), compact fluorescent lamps (CFL) or LED. Incandescent bulbs are almost done away within the campus.

Automation to control outdoor lightning: Automated light sensitive switches control the out-door lightning which switch off at dawn and switch on at dusk, thereby saving and conserving energy.

Harnessing wind Power: The College has installed 'Wind Turbine Exhaust' on the rooftop of the College

auditorium which brings to a drop in the room temperature by using wind power. The principle followed being based on simple everyday science-the hot air being lighter rises up to the roof, which is then sucked out by the wind turbine, thereby bringing down the room temperature as well as enabling fresh air to come in the auditorium through the windows.

Maintaining the cooler room temperature without consuming more energy: The following measures initiated by the College have enabled a comfortable environment in the new office building and the new classrooms block without using 'energy-hungry' air conditioning appliances.

Solar control glass. The entire window glass panes are 'solar control glass' which reflects up to 70% of the sunrays thereby preventing excessive build-up of heat in the rooms and making the rooms cool without using energy hungry Air Conditioning Devices.

Solar Reflective Emulsion paint: The exterior portion of the College new buildings for the administrative section and for the class rooms are painted with 'Sun Reflective Technology' emulsion paint. This makes the exterior walls of the buildings highly solar reflective thereby minimising the build-up of heat. It keeps the surface of the exterior walls up to 5 degree cooler due to its high Solar Reflectance Index (SRI) Value.

# Evidence of Success

The energy consumption is relatively lower than the other institutions of similar nature. This unique practice has created considerable impact in the psyche of the students regarding the importance of planning and implementing effective measures towards cutting down energy consumption and thus protecting our environment.

# Problems Encountered and Resources Required.

Initially there were a few hiccups in the form of procuring necessary appliances for cutting down energy consumption, but that was taken care of by the management by seeking requisite appliances in the metros.

There is a need to instal solar panels and energy storage devices for further curtailment of energy consumption. This measure involves substantial, financial expenditure which the institution cannot afford at the present juncture.

## 7.3 Institutional Distinctiveness

**7.3.1 Portray  the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The vision of the College includes aims to provide knowledge of the highest standard and achieve excellence. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society and thus fulfil the institution's motto, "Learn and Shine". To facilitate holistic development of the younger generation, which includes physical, mental and spiritual

wellbeing and moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. One distinctive practice of the College is the daily morning assembly, which is taken up for 15 minutes before the classes commence. Through this assembly students are given motivational speeches, moral education and the students are given the opportunity to develop leadership skills. It is an effective mechanism for maintaining discipline, nurturing leadership abilities, exposing hidden talents of the students and punctuality.

Extracurricular activities are conducted in the College which gives a platform to the students to display their talents and potentialities. And in this regard, clubs based on variety of activities have been formed. Each student has been assigned a club based on his/her preference so as to encourage their interest besides the academic. The College also consists of various committees which look after the welfare of the students and cater to their needs. The Mentoring Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society. And accordingly, the respective mentors try their best to offer their guidance and if necessary, they are also referred to the College Counsellor.

# 5. CONCLUSION

## Additional Information :

Not applicable

## Concluding Remarks :

The College endeavored to fulfill in all the areas which had been recommended by the NAAC Peer team to improve.  There are remarkable achievements after the 1st assessment of NAAC. The College put tremendous efforts in creating a clean campus and tobacco free zone and thus the Dimapur District Tobacco Control Cell, Nagaland Tobacco Control Programme and National Oral Health Programme launched the Yellow Line Tobacco Free Campaign at the College, and became one of the first Colleges in the district to launch the campaign. The ICT has radically transformed in Teaching Learning environment of the College. The College is constantly striving towards a dynamic teaching-learning system where students get the maximum knowledge through diverse methods to supplement the regular teaching learning process.To facilitate holistic development moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. Awareness of environmental consciousness is achieved through various programme and activities and it is an integral part of the curriculum for students of all streams. The teaching fraternity had the privileged to attend various faculty development programme and with the encouragement and support from the management and authority of the College 9 teaching faculty members have enrolled in PhD and one has completed her doctoral degree.  One of the faculty members received a project fund of 3686080 from DST.The College also gives foremost focus on research and publication and thus various Research Oriented programmes had been conducted, and there is a great impetus in research publication after the last assessment. The College NSS and Eco Club are actively participating in awareness programme on cleanliness and various tree plantations and thus giving back something to the society by rendering noble service.

# 6.ANNEXURE

## 1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification |
|---|---|
| 1.2.2 | **Number of Add on /Certificate programs offered during the last five years**<br><br>1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.**<br>Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 0 | 0 | 0 | 1 | 0 |<br><br>Answer After DVV Verification :<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 01 | 01 | 01 | 1 | 0 | |
| 1.2.3 | **Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**<br><br>1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**<br>Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 13 | 46 | 70 | 17 | 0 |<br><br>Answer After DVV Verification :<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 13 | 46 | 70 | 37 | 0 |<br><br>Remark : Input edited referring data given by HEI. |
| 1.4.1 | *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*<br><br>*1) Students*<br><br>*2)Teachers*<br><br>*3)Employers*<br><br>*4)Alumni*<br><br>Answer before DVV Verification : B. Any 3 of the above |

|  | Answer After DVV Verification: E. None of the above<br>Remark : Input edited as Sample filled forms have not been provided by HEI |
|---|---|
| 1.4.2 | **Feedback process of the Institution may be classified as follows:**<br><br>**Options:**<br><br>  1. **Feedback collected, analysed and action taken and feedback available on website**<br>  2. **Feedback collected, analysed and action has been taken**<br>  3. **Feedback collected and analysed**<br>  4. **Feedback collected**<br>  5. **Feedback not collected**<br><br>    Answer before DVV Verification : C. Feedback collected and analysed<br>    Answer After DVV Verification: E. Feedback not collected<br>Remark : Input edited as sample filled forms from stake holder have not been provided by HEI |
| 2.1.1 | **Average Enrolment percentage (Average of last five years)**<br><br>  2.1.1.1. **Number of students admitted year-wise during last five years**<br>  Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 275 | 199 | 287 | 264 | 277 |<br><br>Answer After DVV Verification :<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 275 | 199 | 287 | 264 | 277 |<br><br>  2.1.1.2. **Number of sanctioned seats year wise during last five years**<br>  Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 380 | 380 | 380 | 380 | 380 |<br><br>Answer After DVV Verification :<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 411 | 456 | 441 | 507 | 492 |<br><br>Remark : Input edited referring data uploaded by HEI. |
| 2.1.2 | **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**<br><br>  2.1.2.1. **Number of actual students admitted from the reserved categories year wise during** |

**last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 275 | 199 | 284 | 264 | 277 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 272 | 193 | 289 | 257 | 267 |

| 2.4.2 | **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** |
|---|---|
| | **2.4.2.1. Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** |

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 1 | 4 | 4 | 2 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 2 | 1 | 2 | 2 | 2 |

Remark : Input edited as provisional certificate of doctorate can not be considered

| 2.4.3 | **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** |
|---|---|
| | **2.4.3.1. Total experience of full-time teachers**<br>Answer before DVV Verification :  283.42<br>Answer after DVV Verification: 274.98 |

| 3.1.1 | **Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** |
|---|---|
| | **3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** |

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1028500 | 1629080 | 0 | 0 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 10.33098 | 0 | 0 |

**3.1.2** | **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 1 | 0 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 1 | 0 | 0 |

**3.1.2.2. Number of departments offering academic programes**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|

**3.1.3** | **Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 4 | 9 | 1 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 4 | 6 | 0 | 0 |

**3.2.1** | **Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 2 | 0 | 0 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 1 | 0 | 0 |

| 3.2.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** |
|-------|----------------|

**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 0 | 0 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| 3.3.2 | **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years** |
|-------|----------------|

**3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 0 | 0 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 1 | 0 |

| 3.3.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** |
|-------|----------------|

**3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 8 | 8 | 4 | 2 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 7 | 6 | 5 | 0 | 0 |

| 3.3.4 | **Average percentage of students participating in extension activities at 3.3.3. above during last five years** |
|-------|------|

**3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 609 | 589 | 300 | 180 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 609 | 589 | 300 | 0 | 0 |

| 3.4.1 | **The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years** |
|-------|------|

**3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 3 | 3 | 1 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 2 | 0 | 0 |

| 3.4.2 | **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years** |
|-------|------|

**3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 2 | 0 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 2 | 0 | 0 |

| 4.1.3 | **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* |
|-------|------|

   4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**
Answer before DVV Verification :  6
Answer after DVV Verification: 5

| 4.1.4 | **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** |
|-------|------|

   4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**
Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1078072 | 992602 | 7272590 | 9871028 | 8594330 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 10.78072 | 9.92602 | 72.72590 | 98.71028 | 85.94330 |

| 4.2.3 | **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** |
|-------|------|

   4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**
Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 115206 | 165012 | 180300 | 125619 | 106069 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1.15206 | 1.65012 | 1.90300 | 1.01940 | 1.06069 |

| 4.2.4 | **Percentage per day usage of library by teachers and students ( foot falls and login data for online access)  during the last completed academic year** |
|---|---|
| | 4.2.4.1. **Number of teachers and students using library per day over last one year** |
| | Answer before DVV Verification :  87 |
| | Answer after DVV Verification: 41 |
| | |
| | Remark : Input edited referring Certified E-copy of the ledger for footfalls for 5 days of February 2020. |
| 4.3.3 | **Bandwidth of internet connection in the Institution** |
| | Answer before DVV Verification : A. ?50 MBPS |
| | Answer After DVV Verification: B. 30 MBPS – 50 MBPS |
| 4.4.1 | **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** |

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise  during the last five years (INR in lakhs)**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 2007253 | 1569663 | 666626 | 898644 | 442812 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 20.07253 | 15.69663 | 6.66626 | 8.98644 | 4.42812 |

| 5.1.4 | **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** |
|---|---|

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution  year wise during last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 344 | 167 | 471 | 536 | 209 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

| | |
|---|---|
| | Remark : Input edited as 1)Copy of circular/brochure/ report of such programs details with photographs having caption of there source persons. 2)Year-wise list of students attending each of these schemes signed by competent authority have not been provided by HEI. |
| 5.1.5 | **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**<br><br>1. **Implementation of guidelines of statutory/regulatory bodies**<br>2. **Organisation wide awareness and undertakings on policies with zero tolerance**<br>3. **Mechanisms for submission of online/offline students' grievances**<br>4. **Timely redressal of the grievances through appropriate committees**<br><br><br>Answer before DVV Verification : C. 2 of the above<br>Answer After DVV Verification: D. 1 of the above<br>Remark : Input edited as no supporting documents are uploaded by HEI. |
| 5.2.3 | **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**<br><br>5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**<br>Answer before DVV Verification: |

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 1 | 4 | 1 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 3 | 2 | 1 | 1 | 0 |

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 1 | 4 | 1 | 0 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---|---|---|---|
| 1 | 1 | 4 | 1 | 0 |

| | Remark : Input edited referring Qualifying Certificates of the students taking the examination year wise under each category |
|---|---|
| 5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**<br><br>    5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**<br>Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 1 | 1 | 2 | 0 | 4 |<br><br>Answer After DVV Verification :<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 3 | 4 | 2 | 0 | 0 | |
| 6.3.4 | **Average percentage of teachers undergoing online/ face-to-face  Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**<br><br>    6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**<br>Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 2 | 1 | 1 | 1 | 1 |<br><br>Answer After DVV Verification :<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 1 | 2 | 2 | 1 | 0 | |
| 6.4.2 | **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**<br><br>    6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**<br>Answer before DVV Verification:<br><br>| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |<br>|---|---|---|---|---|<br>| 100000 | 0 | 0 | 0 | 0 | |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1.00000 | 0 | 0 | 0 | 0 |

| | |
|---|---|
| 7.1.5 | **Green campus initiatives include:** |
| | 1. **Restricted entry of automobiles** |
| | 2. **Use of Bicycles/ Battery powered vehicles** |
| | 3. **Pedestrian Friendly  pathways** |
| | 4. **Ban on use of Plastic** |
| | 5. **landscaping with trees and plants** |
| | Answer before DVV Verification : Any 4 or All of the above |
| | Answer After DVV Verification: B. 3 of the above |
| 7.1.6 | **Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** |
| | 1. **Green audit** |
| | 2. **Energy audit** |
| | 3. **Environment audit** |
| | 4. **Clean and green campus recognitions / awards** |
| | 5. **Beyond the campus environmental promotion activities** |
| | Answer before DVV Verification : A. Any 4 or all of the above |
| | Answer After DVV Verification: C. 2 of the above |
| 7.1.7 | **The Institution has disabled-friendly,  barrier free environment** |
| | 1. **Built environment with ramps/lifts for easy access to classrooms.** |
| | 2. **Divyangjan friendly washrooms** |
| | 3. **Signage including tactile path, lights, display boards and signposts** |
| | 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** |
| | 5. **Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen reading** |
| | Answer before DVV Verification : C. 2 of the above |
| | Answer After DVV Verification: D.1 of the above |

## 2.Extended Profile Deviations

| ID | Extended Questions |
|----|--------------------|
| 1.1 | **Number of courses offered by the Institution across all programs during the last five years** |
| | Answer before DVV Verification: |

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 118 | 110 | 100 | 100 | 100 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 113 | 105 | 99 | 95 | 95 |

### 1.2 Number of programs offered year-wise for last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 17 | 17 | 16 | 14 | 14 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 17 | 17 | 16 | 14 | 14 |

### 2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 380 | 380 | 380 | 380 | 380 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 411 | 456 | 441 | 507 | 492 |

### 2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 204 | 187 | 120 | 78 | 55 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 204 | 183 | 120 | 78 | 55 |

### 3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 33 | 33 | 33 | 31 | 31 |

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Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 4 | 6 | 10 | 4 | 3 |

| 3.2 | **Number of sanctioned posts year-wise during last five years** |
|-----|---|

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 4 | 6 | 10 | 4 | 3 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 33 | 33 | 33 | 31 | 31 |

| 4.2 | **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)** |
|-----|---|

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 10819747 | 8321666 | 13097024 | 15246329 | 13792970 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 108.1974 | 83.21666 | 130.9702 | 152.4632 | 137.9297 |

| 4.3 | **Number of Computers** |
|-----|---|
| | Answer before DVV Verification :  52 |
| | Answer after DVV Verification : 47 |