



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

IMMANUEL COLLEGE

- Name of the Head of the institution **TH. SHARATCHANDRA SINGH**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **8974387228**
- Mobile No: **9436004791**
- Registered e-mail **iqacimmanuel@gmail.com**
- Alternate e-mail **pipivaiphei9@immanuelcollege.in**
- Address **LENGRIJAN**
- City/Town **DIMAPUR**
- State/UT **NAGALAND**
- Pin Code **797112**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **NAGALAND UNIVERSITY**
- Name of the IQAC Coordinator **NENGPILHING**
- Phone No. **+913862296563**
- Alternate phone No. **6009811091**
- Mobile **8974387228**
- IQAC e-mail address **iqacimmanuel@gmail.com**
- Alternate e-mail address **pipivaiphei9@immanuelcollege.in**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://immanuelcollege.in/wp-content/uploads/2024/11/AQAR-2023-24.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://immanuelcollege.in/wp-content/uploads/2024/11/Academic-Calendar-2024-25.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.59	2022	15/02/2022	14/02/2027

6. Date of Establishment of IQAC **06/08/2012**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Political Science-IQAC	Seminar	NCW	2023	1,79,000
IQAC	Seminar	NAAC	2023	30,000
Economics	Seminar	NABARD	2023	1,00,000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **30,000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC Organized and suggest department for conducting sponsored seminar.

Setting up of 5G Lab.

Preparation of Academic calendar.

Appointment of New Faculties in Various departments.

Submission of AQAR on time.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Regular IQAC Meeting	The IQAC had regularly conducted meetings to discuss for the progress of the College.
Curricular, Extracurricular or Cocurricular activities organized	For the overall development of the students different activities have been conducted by different clubs and department.
Signing MoUs with NGOs and Institute	The college has signed MoU with different agencies, NGOs and institutes.
Observance of significant days	Significant events of National and International days have been observed and have been commemorated.
Organizing skill development program	The college have undertaken various skill development programmes to enhance the learning experience in the students and contribute in their capacity to the society.
NAAC Sponsored National Seminar	The IQAC successfully organized NAAC sponsored National Seminar on NEP 2020: Opportunities and Challenges in Higher Education

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	13/12/2024

14. Whether institutional data submitted to AISHE

Part A

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Name	Date of meeting(s)
Governing Body	13/12/2024

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2024	19/06/2024

15.Multidisciplinary / interdisciplinary

Immanuel College being affiliated to Nagaland University and offering both Arts & Science stream in Higher Education follows the curriculum laid down by the Nagaland University. With a thrust on the Interdisciplinary and multidisciplinary approaches, the students of the college our students from other disciplines opt one of the paper from common pool which comes under interdisciplinary. The college also follows on multidisciplinary course by offering ability enhancement course (AECC) through Environmental Science, Cultural Heritage, English and Alternative English for both the Arts and Science stream. The Institution is committed in integrating diverse disciplines by imparting such courses for comprehensive learning and by organizing various seminars and workshops on the topics promoting knowledge and ideas across various disciplines and programs.

16.Academic bank of credits (ABC):

Academic Bank of Credit (ABC) is a specialised identification system designed for all students in India which contain the information on the credit earned by individual students throughout the learning journey to enjoy credit mobility and flexible learning for which Nagaland University aligning with the New Education Policy (NEP 2020) had made mandatory for all students to register. As such, all students of Immanuel College with directives of Nagaland University have uploaded their particulars in the ABC portal by giving their necessary documents of Aadhaar Card, NU Registration number and their Aadhaar linked mobile number by using DigitalLocker app following the directives of Nagaland University.

17.Skill development:

The college made a consistent effort to enhance the learning capacity of the students by honing the skills and abilities of the students which will help them thrive not only this competitive world but also enable them to contribute for the society in the Global platform. The institution through various departments and club has been playing a vital role for women skill empowerment by collaborating with various NGOs where the women cell with the support of Life Training Centre, Chumukedima and Nagaland Tool Room & Training Centre, the girls have learnt on the process of soap making and baking respectively.

Whereas Boys have also undertaken the skills in tools from Nagaland Tool Room & Training Centre. Also students of Botany department imparts skills in Mushroom cultivation as part of their curriculum. As mentioned above the college also seeks for signing MoU and collaborations with different Government institutions and Industries, NGOs etc. which can enable the institution in providing a life long learning experience to the students for self employment and contributes in their capacity for the welfare of the society.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Immanuel College remains steadfast in the preservation and promotion of Indian cultures, arts, literature etc. by incorporating into their curriculum. As part of the syllabus, the students of BA 5th semester are undertaking 'Cultural Heritage' and students of BA 1st semester English Major is offered 'Indian Classical Literature'. By imparting such knowledge, it helps in developing a strong sense of identity and aesthetic outlook while improving the cognitive abilities of the students. Every year, the college observes the significant days of the nation and commemorate days of the birth and death of Martyrs by organizing a short program to enlighten on their contribution and conducting various competitions related to the event. the most prominent activity that was conducted in the year was the observance of 'World Heritage Day' by History department. Every first friday of the month also marks an important day of the college as all students are mandatory to add a touchup of their traditional attires which allows the college to endorse 'Unity in Diversity' and also enhance in the students a mutual respect towards each other's culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Under the revised curriculum introduced by Nagaland University aligning with the NEP 2020, the college follows the syllabus laid down by emphasising on the outcome based education (OBE) of its subjects under each disciplines. To ensure that the students are well informed about the course specific outcomes, they are oriented by the faculties in the beginning of their academic sessions. Also, analysis on the result outcome attainment is also a reflection of the institution dedication to quality outcome based education.

20.Distance education/online education:

Immanuel College preach and practice the benefits of online

education by embracing online teaching and learning as an integral part creating blended learning thus enhancing engagement in the students and faculties. The faculties also utilise the learning management system (LMS) where materials, quizzes are shared to the students besides the common interactive tools and online resources like whatsapp, youtube links and emails for accessibilities and flexibilities to engage learning and increase their understandings. These blended learning has been helpful tremendously and alongside prepares them in this digital era. The College investment in the ICT has been helpful in organizing and attending workshops seminars and meeting. The committment and emphasis, the college aims for quality education with easy accessibility and flexibility while aligning with the vision of NEP 2020.

Extended Profile

1.Programme

1.1	128
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	606
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	165
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Number of outgoing/ final year students during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
3.Academic						
3.1		34				
Number of full time teachers during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
3.2						
Number of Sanctioned posts during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>No File Uploaded</td> </tr> </tbody> </table>			File Description	Documents	Data Template	No File Uploaded
File Description	Documents					
Data Template	No File Uploaded					
4.Institution						
4.1		29				
Total number of Classrooms and Seminar halls						
4.2		99,54,940				
Total expenditure excluding salary during the year (INR in lakhs)						
4.3		48				
Total number of computers on campus for academic purposes						
Part B						
CURRICULAR ASPECTS						
1.1 - Curricular Planning and Implementation						
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process						
1.1.1 Immanuel College strives to nurture holistic development of its students by providing comprehensive education. Affiliated to the Nagaland University, the college abides with the curriculum and timetable prescribed by the University. The Internal Quality						

Assurance Cell (IQAC) and departments follow guidelines prepare by the college authority to create detailed action plans. As per the subject allocation assigned by the Heads of Departments, the timetable is prepared by the administration. A built-in monitoring system streamlines the smooth execution of internal tests, presentations, assignments are scheduled as per the academic calendar. Timely feedback and corrections on students' performances are emphasised for improvement. Remedial classes are arranged especially to give special support to the slow learners, while advanced are given more challenging topics and opportunities for peer teaching. The student's progress is regularly assessed during departmental and Parent-Teacher Association (PTA) meetings. The college supports its academic program with a well-stocked library of over 3,000 books, registration under the N-List Programme, and a Wi-Fi enabled campus with internet connectivity to enhance curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares an action plan based on the guidelines from Nagaland University regarding the start and end of each semester, as well as the evaluation procedures. This ensures that Continuous Internal Evaluation (CIE) is carried out in strict accordance with the academic calendar of both the college and the university.

For all FYUGP programs, 25 marks out of the total 100 marks for each course are allocated for internal assessments, while for older programs, 30 marks are designated for internal evaluation. These marks are awarded based on the Continuous Internal Evaluation system set by the university. For theory courses, internal evaluations are conducted through written tests, seminars, assignments, and classroom participation, including attendance. The results of these internal assessments are calculated based on these criteria and posted on the notice boards before the external exams, and they are also uploaded online. For practical courses, the evaluation is based on student involvement in laboratory work.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

129

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

80

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

I. Enviromental studies is a mandatory subject for all undergraduate students as part of their academic curriculum.

II. Professional ethics are promoted among students through activities organized by various committees and clubs, including the National Service Scheme (NSS), Women's Cell, Sports Committee, and Red Ribbon Club.

III. The college is dedicated to environmental and sustainability issues, actively participating in initiatives such as tree plantation, cleanliness drive and awareness programs. These activities are held on important days like World Environment Day,

International Women's Day, World AIDS Day, National Education Day, International Youth Day, etc.

IV. Various clubs of the college like Drama&Art Club, Debate Club, Eco-Club carry forward activities on the issue of gender, human values and environmental issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

457

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

355

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

250

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students learning levels as advanced or slow learners are determined by the subject teachers based on their previous exam performance and the ongoing assessment through various classroom activities and tests. Mentors also assist in categorizing students by observing their performance and providing reports based on class tests. To ensure effective assessment, a variety of methods are employed, including assignments, seminars, group discussions, quizzes, debates, tests, projects, semester exams, and attendance.

Strategies for Slow Learners:

1. Remedial classes and tests focused on previous years' questions are conducted to help slow learners improve.
2. Mentors offer guidance and counselling regarding the students' progress, and the feedback is communicated to the parents.
3. Study materials are provided to slow learners to support their academic growth.

Strategies for Advanced Learners:

1. Advanced learners are identified and guided to excel in

their academic pursuits and areas of interest.

2. They are encouraged to represent the college in various inter-college, state, or national competitions and programs.
3. High-performing students are given leadership opportunities, such as teaching lower classes, to boost their confidence and motivate others to achieve high performance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
557	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Immanuel College embraces student-centered learning approaches to enrich the educational experience. The college continuously works towards creating a dynamic teaching and learning environment, offering students a variety of methods to enhance their academic journey alongside traditional teaching. Collaborative learning is actively promoted through activities such as field trips, excursions, hands-on training, and project work. In addition, the college organizes seminars, presentations, dramas, skits, group discussions, and debates to further engage the students. Leadership development is also a key focus, with opportunities through the NSS, EU, various clubs, and the students' council.

To support the growing demand for digital learning, the campus is equipped with Wi-Fi and features smart classrooms for a more interactive educational experience. The college library boasts an extensive collection of books across all disciplines and provides access to valuable resources, including e-journals, e-books, INFLIBNET, and N- List.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process, change in learning approaches and in access to information. With Wi-Fi enabled in the college premises, all faculty members use laptops to prepare notes and presentations. To enhance the quality of education and increase the learner's motivation, teachers use different ICT tools in the teaching/learning process like audio-visual learning aids, PPT, circulation of e-content material through Google Doc, email, WhatsApp and other relevant apps. The college also has access learning resources like e-journals, e-books, INFLIBNET and N-List.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
34	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
2	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
206	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are assessed fairly in two categories- Internal and end semester exam for a total of 100 marks; the mark distribution is broadly divided into two categories: 25 marks for continuous internal assessment (CIA) and 75 for end-semester examination. Internal assessment is based on the predetermined components which involve class tests, assignments, seminars, attendance, class activities and field trip report. The internal assessment result is declared and displayed on notice board and also circulated through WhatsApp wherein the students can rectify any discrepancies.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an efficient grievance redressal mechanism for issues related to both internal and external examinations. Tentative examination dates are announced at the beginning of the academic session, and internal assessments are conducted continuously. To ensure transparency, the results are displayed on the notice board. Students with grievances regarding internal examinations can address their concerns by reviewing their evaluated answer scripts. Genuine cases of students unable to attend internal assessments are accommodated with alternate arrangements made by the respective teachers. Any discrepancies in internal assessment evaluations are clarified by the faculty to help students perform better in future assessments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The course outcomes are communicated to students during the admission process and reinforced through orientation programs for new entrants. These outcomes are also detailed in the college manual, providing students with prior knowledge about the specific program or course they intend to pursue. The course outcomes for all programs include-

1. Develop strong oral and written communication skills.
2. Apply scientific methods to evaluate theories, hypotheses, and facts.
3. Analyze and address issues considering geographical, historical, economic, political, and societal factors.
4. Enhance critical thinking and questioning abilities.
5. Solve problems analytically, communicate effectively, make informed decisions, and adapt to modern challenges.
6. Cultivate skills for inquiry, problem-solving, and knowledge application.
7. Embrace self-regulated and lifelong learning.
8. Work efficiently as an individual and within diverse teams.
9. Apply program knowledge in multidisciplinary contexts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each department follows internal assessment guidelines in accordance with university regulations. At the start of each academic year, students are informed of the learning outcomes through an orientation session. At the beginning of each semester,

subject teachers present the course objectives during their introductory lectures. They also explain the course objectives, evaluation criteria, marking schemes, and other important details. While the college adheres to a standardized assessment pattern based on university guidelines, faculty members are given some flexibility to design assessments in a way that encourages creativity.

The evaluation process includes a variety of methods such as tests, seminar presentations, home assignments, project work, field trips, practical exams, attendance, and remedial classes, all of which take place before the external exams. The college provides students with opportunities to demonstrate their understanding through both oral and written expressions, which helps build their confidence.

Evaluation comprises both internal and external exams, conducted at the end of each semester, with all marks being recorded. After the results are declared, a retrospective analysis is conducted to review student performance and identify areas for improvement. Feedback is gathered from parents and faculty about the courses and programs, which is discussed in faculty meetings. Based on this feedback, corrective actions are taken to ensure the achievement of Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://immanuelcollege.in/wp-content/uploads/2024/12/Student-Satisfaction-Survey-2024.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://ncw.nic.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are an integral part of Immanuel College, Dimapur, aimed at fostering holistic development among students while addressing social issues in the neighbourhood community. These initiatives are carefully planned to instil a sense of social responsibility, environmental awareness, and community engagement among students. During the academic year, several departments and clubs conducted meaningful programs such as cleanliness drive and plantation in and around college campus promoting environmental cleanliness and instil civic responsibility among students. This initiative reinforced the importance of maintaining a healthy environment and active participation in community welfare. Social Extension Programme such as visitation of Government Middle School and handing over gifts to students and engaged in interactive sessions with various classes (Class A-8). This initiative aimed to encourage students at the school and foster a spirit of kindness and community support among college students. Other Extension Service at recovery homes allowed students to interact with the residents, gaining insights into social issues such as addiction and recovery. It emphasized empathy, understanding, and the importance of contributing positively to society. Visitation to orphanage homes made the students engaged with the children at the home, providing them with educational materials and sharing moments of joy and learning highlighting the significance of empathy and community outreach. Immanuel College's extension activities exemplify the institution's commitment to holistic education and community service. By engaging students in meaningful social outreach programs, the college nurtures socially aware, empathetic, and responsible citizens prepared to contribute positively to society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

173

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

18

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's educational infrastructure is thoughtfully crafted to foster an ideal learning environment within a limited footprint that meets all educational requirements. There are 24 classrooms and the classrooms are thoughtfully arranged to prioritise student comfort, integrating modern and traditional teaching aids. It also accommodates certificate programs, examinations, mentoring, club activities, ensuring efficient resource use. A well monitored library providing intellectual resources and houses volumes of books, e-books, e-journals, and INFLIBNET access. Currently there are 3000 books in the library. The institution provides modern technology incorporating smart classrooms, virtual learning environments, and modern IT infrastructure including 5G lab. The college has well-furnished scientific laboratories and are designed to maximise efficiency and learning, with workstations that are well-spaced, appropriately illuminated. The institution also has a modular workstation and dedicated computers supported by a robust 100 mbps (BSNL) and 200 mbps (Airtel fibre) bandwidth. Beyond apparent infrastructure, venues like a conference room and auditorium demonstrate a commitment to a flourishing academic community by efficiently accommodating meetings, seminars, and cultural events, parent-teacher meetings, alumni gatherings, and competitive exam training. The institution has access to clean water, bathrooms, healthcare, and safe recreational spaces with video surveillance for campus security.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A well-planned sports area promotes active engagement, teamwork, and physical well-being, all of which contribute to the institution's overall development. The college is also committed to promoting holistic student development and thus provides a wide range of facilities for conducting various extracurricular activities. A spacious open area is designated for the annual cultural event, capable of hosting a large audience. For smaller gatherings, the college features a well-equipped conference hall with a seating capacity of over 100. The institution has a grand auditorium that seats up to 1,000 attendees, hosting cultural events, yoga, meditation sessions, and training programs.. Recreational amenities include well maintained modern badminton and basketball courts, which host the college's annual inter-college basketball tournament accommodating spectator seating as well. For indoor recreation, the college has multipurpose halls for table tennis, carrom boards, and chess are accessible to students. There are additional amenities such as Storage areas, changing rooms and first aid stations. The college provides a well-equipped gym for student use. The flooring system in a gym is crucial for both safety and performance, as it supports various physical activities while minimizing the risk of injury and thus the gym is equipped with rubber interlocking flooring.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16,28,539

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library uses an integrated library management system and is now reliant on Koha, an open-source integrated library system software. This cataloguing module enables the librarian to create and manage bibliographic records for books, journals, and other resources. A circulation module is responsible for library material checkouts, returns, and renewals, whereas an acquisitions module is in charge of ordering and receiving new resources. Koha's customisable features cater to specific library requirements. The Online Public Access Catalogue (OPAC) module provides an easy-to-use interface for library patrons. The interface facilitates actions such as searching for items, making reservations, and suggesting new purchases. In addition to it, the

College is on the verge of implementing a fully automated library system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,00,085

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides a technologically advanced atmosphere that promotes student learning, research, and creativity. The institution has 40 computers and 1 laptop, in addition to peripheral devices like printers, photocopiers, and scanners. There are 6 printers, 4 photocopiers and 4 scanners. The college has a well-equipped digital library with 4 PCs and an efficient internet connection of 100 mbps. It is interconnected via an unlimited broadband internet connection and provides open access to INFLIBNET resources for students and teachers alike and the N-List provides access to e-books and journals. The library uses KOHA library management software to catalogue and issue books. The Internal Quality Assurance Cell (IQAC) and administrative office are equipped with computers connected to a Local Area Network (LAN) and internet connectivity, facilitating documentation and the Communication Management System. Printers are accessible to ensure operations run smoothly. The college has a designated conference space for seminars and official meetings and has extensive Wi-Fi connectivity, allowing students to work from anywhere on campus, including classrooms, libraries, and outdoor locations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16,28,539

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has modern well-equipped laboratories with specialised equipments for a variety of fields, including biology and chemistry. The labs are outfitted with modern technologies such as microscopes, refrigerators, ph meter scale, sphygmomanometer, tissue culture equipment and other critical tools for both theoretical and experimental learning. These facilities are meticulously maintained by their respective departments, with

active involvement from faculty members and laboratory assistants. The labs follow tight safety regulations, which include well-maintained equipment, safety gear such as lab coats and gloves. Routine upkeep of classrooms, including furniture, doors, windows, and cleaning, is carried out by dedicated support staffs, guaranteeing a tidy and well-maintained learning environment. During computer practical classes, students utilize well-serviced computers, aligning with an initiative to promote a paperless environment. The library's daily operations and maintenance are managed by library assistants, with the integration of automation through Integrated Library Management Software enhancing its efficiency. The sports committee is responsible for the regular inspection and maintenance of sports equipment and facilities. Security personnel continuously monitor the campus, ensuring the safety and security of all infrastructure. Moreover, extensive CCTV coverage is implemented across the campus to protect and safeguard the students as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

556

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

556

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students of Immanuel College are given a platform for leadership qualities in various administrative, committees and decisions making in various aspects of college life. The college has a student's council where students participate and elect their representatives in a democratic process in which the elected members take active role in decision making for the welfare of the students in academic and extracurricular activities working alongside the faculty members. Awareness programmes, plantation drives, cleanliness drives, blood donation are some of the significant events that the students participate through various clubs and committees. Also, to act as a bridge between the faculties and students for timely dissemination of information, there is a class representative for each section of the semester who are elected/selected to facilitate various activities of the classrooms. Furthermore, there is a member representative from the students in the IQAC composition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College having registered Alumni Association with registered number HOME/SRC-7736 begins to take active role in maintaining liason between the college and the graduating students by encouraging the alumni to enroll themselves in the Alumni Association. In the year 2023-24, several significant meetings were held to pave way future plans of the college academic environment and infrastructure development. One momentous occassion was the first "Alumni Day" successfully held on 25th March, 2024 featuring a buffett meal to boost Alumni participation. There is an office allotted to the Alumni Association for their meetings and discussions at the college. Besides this, the alumni plays an important role through their participation and contribution in the success of the college Myriad Fest annually. A convenor is appointed in the Alumni Association of the college from the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The administration of the College has a participatory administrative structure and the faculty members are involved in the decision-making process as convenors or members of different committees and clubs. Every teacher is given the opportunity to take up responsibility in different capacities besides their teaching assignment. Governance fosters participative management and plays a significant role in the evolutionary reforms. Thus, ensures honesty and accountability in every transaction of the College. Respect and appreciation of the differences and uniqueness in every individual is encouraged through freedom of thought and expression. The various committees and clubs of the College execute events and activities for the smooth function of the College. The College has 7 departments in Undergraduate and MA in English and Political Science, and each department is led by the department head. Mentorship is introduced and it is effectively monitored by the Principal. The Management, Principal, IQAC and the stakeholders work together in planning, implementing and maintaining the quality of the institution. The College provides both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. The academic initiatives are taken up by the recommendation of the Management along with faculty enrichment programmes. To enhance the professional development of teaching and non-teaching staff, the IQAC organizes Seminars, Orientation programmes and deputed faculty to attend seminars, workshops and skill development programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The College practices decentralization and participative management at different levels. The Principal, Governing Body, Teachers and the IQAC are involved in defining policies and procedures, framing guidelines and rules & regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance, and other strategic levels. Faculty members are nominated by the Principal and the Governing Body to be given representation in the IQAC and various committees/ clubs. Students are empowered to play an active role in co-curricular and extracurricular activities, and social services. The involvement all the stakeholders and their cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the College. There are different committees such as Drama Club, Women Cell, NSS, IQAC, mentoring etc. in which students and teachers participate and take active part. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee in-charge manages the activities of the department and keeps track of co - curricular and extracurricular activities in the College. Other units of the College like sports, library, Students Council' also operate under the guidance of the various committees, and students are involved in the decision-making process to some extent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Immanuel College made all efforts for quality education through conducting meeting periodically in different levels- IQAC, HoDs, Committees and Cells.

Decentralization - The college believes in equal work and team work for the productive outcome. All faculties of the college are given incharge to carry out activities and enhance learning.

Alignment with annual calender -The institution functions as per

the college academic calendar which is prepared according to the university's calendar for systematic functioning and smooth administration of the college.

Cocurricular and extracurricular- All clubs and committees set up in the college conducts cocurricular and extracurricular activities by organizing various events and competitions to tap the students skills and talents. They are also involved in community projects to inculcate values and responsibilities. More skills program are also arranged for self sustenance and employability purposes which can also help them to contribute in the society.

There is continuous assessment conducted through class tests, presentation, assignments, quiz etc. for the improvement of students academic purposes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body (GB) of the College is the top of the organizational structure of the College. The general management of the college is conducted by the GB. The Principal is the head of the institution, responsible for the administration and superintendence of the College. The Principal implements his power in a democratic way delegating it to the Heads of departments, the Superintendent and the convenors of the different committees. He is assisted by the Vice-Principal who is in-charge of academics. The Principal in association with the HODs takes stock of the academic affairs. All important matters related to academics are taken collectively under the supervision of the Principal. The reports of the performance of the various committees are submitted to the Principal through IQAC. There are various committees which function under the IQAC carrying out the activities of the Institution in all respects. The IQAC looks after the institutional quality assurance set-up, supervising the

implementation of policies and plans to ensure that the benefits percolate down to the students and other stakeholders. Service rules, recruitment procedure and promotional policies are in respect of the UGC and University norms. Promotion to higher position is based on seniority and work experienced in the field. The College Grievance redressal unit functions from the office of the Principal. Grievance redressal suggestion boxes are placed in easily accessible and recognizable locations to enable members of the College community to put forward their grievances.

File Description	Documents
Paste link for additional information	https://immanuelcollege.in/wp-content/uploads/2023/12/ACADEMIC-CALENDAR-2023-24.pdf
Link to Organogram of the Institution webpage	https://immanuelcollege.in/wp-content/uploads/2021/07/ORGANIZATIONAL-CHART-OF-IMMANUEL-COLLEGE.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available for the entire faculty members of the college: Employment Provident Fund is provided as per the Government rules. 15 days of casual leave are available

both for the teaching staff and non-teaching staff Maternity leave is given for 65 days. 50% scholarship is available for siblings of the teaching and non-teaching staff. For the married staff, it is applicable to their sons and daughters only. Duty leaves are granted to teachers to participate and present papers in various Training Programmes/ Orientation/ Workshop/ Seminar/ Exam subject to existing norms of the College. Study leaves for permanent employees to undertake Doctoral or Post Doctoral studies is available and the management gives complete support for higher studies. Leave is granted to teachers to participate and present papers in seminars, celebration of important festivals for the teaching and non-teaching community. Employees is entitled to gratuity at the rate according to the Gratuity Act of Government of India A quantum of increment is awarded to the teacher who has cleared NET and conferred Ph.D. There is enhancement of salary every five year. Salary hike is given to the faculty members, based on the qualification, services, and outcome of the performance appraisal. The teaching and non-teaching staff of the institute enjoys the benefits of festive bonus and yearly recreational outing or picnic. Minor Research Projects are encouraged and sponsored by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

49

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The students are provided with an opportunity to evaluate the performance of the teachers who teaches them. As per the procedures stipulated by the IQAC, the HoDs evaluate the performance of the teachers in one's Department by distributing the evaluation questionnaire to the students who in turn mark their rating on their choice. The parameters evaluated in the rating scale are inclusive of the communication skill, knowledge base of the teacher, sincerity and commitment of the teacher, teacher's ability to integrate course material with environment and other issues to provide a broader perspective and the accessibility of the teacher in and out of the classes. The Heads of the Departments hand them over to the Principal and the Management. The performance of the Heads of the Departments is assessed by the Principal solely. The Management analyses the evaluation report and meets the teachers in person to give proper feedback and to suggest corrective measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has a well-defined mechanism for financial audit to have transparency in financial management. The accounts of the institution are subject to internal and external audit. The Internal audit of the College is done after every six months by the Internal and statutory body, wherein the auditing team checks the income received from the students which is recorded in the software and reconciled with the fees that is to be received according to class wise. Cash books are checked with the help of bank statements and vouchers maintained by the institution along with physical cash verification. The auditing team is responsible for a thorough verification of all the vouchers and bills of the transactions that are carried out in the financial year. Reports of Income and Expenditure statements are submitted to the Chartered Accountant who prepares the financial statement and other reports for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is judicious use of financial resources accrued from fees of the students and occasional funds made available to the College by the State Government, UGC and other agencies. The College is decentralized mostly with various committees taking care of various activities constituted for achieving the twin purpose of good governance and imparting quality education. The Institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development. The Management prepares the Institutional budget every year taking into consideration the recurring and nonrecurring expenditure. All the major financial decisions are taken by the College Governing Body. Budget is allotted to the various heads such as Salary, Building and Infrastructure Development Committee, Library Advisory Committee, Research and Development, Sports Committee, Student Assessment Committee, Students' Council, NSS etc. by the Head of the Institution which is subject to audit at the end of the allotted assignment. All these committees are supervised and monitored by the Head of the institution. All the funds

received from the government and generated from the College fees are audited by the Chartered Accountant and utilization certificate duly submitted to the concerned authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors the academic quality regularly. The institution takes up academic audit to accomplish both accountability and quality improvement. The Examination and Assessment Committee (EAC) along with the Vice-Principal evaluate the overall performance of the students and give a report to the Principal for further evaluation and review by the HODs of each subject. Thereafter, results are made available to all the departments and to each faculty member to enable them to self-introspect based on the students' performance. The authority and staff practice self-assessment to achieve the quality in education. To bring out improvements, the IQAC interacts with the faculties and students to assess the progress and suggestions are placed before the Governing Body for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC adopted the following mechanisms to continuously review the teaching-learning process to ensure quality efficiency in academic and administrative activities:- 1. The Academic calendar

is prepared incorporating academic, cocurricular and extracurricular activities. 2.Meetings are used as a platform to review the teaching-learning process. 3.Preparation and execution of teaching plan by faculty. 4.The teaching - learning process is facilitated through qualified, trained and experienced faculty with support from office staff. The students are encouraged to use the library resources and internet facilities apart from classroom teaching. 5.The Head of the Institution monitors the teachinglearning process through the structured feedback collected from the students by the IQAC. Feedback on teaching is taken by IQAC for all programmes. A teacher is evaluated on different parameters such as communication skills, quality of teaching, content and method of delivery, resourcefulness and accessibility/availability to students. 6.Internal evaluation test is conducted through various measures as Class Test, Assignment/project work, presentation, debate, quiz and group discussion. 7. Result analysis is done at the departmental and College levels also serves as an indicator to evaluate teaching-learning outcomes. 8.Stakeholders' feedback enables us to understand and improve the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://immanuelcollege.in/wp-content/uploads/2024/11/AQAR-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Immanuel College is steadfast in its commitment to promoting gender equality and awareness of gender equity. Addressing issues of societal inequality, particularly regarding discrimination against women, the institution enforces strict anti-discrimination policies among its employees and students.

Recognizing its pivotal role in shaping future leaders, the college actively promotes awareness through annual events such as International Women's Day, women-centred sports events, and seminars that foster inclusivity. The Women's Cell in collaboration with The Nagaland Tool Room and Training Centre conducted a week-long Entrepreneurship Skill Development program focused on Food Processing, benefiting both male and female students by equipping them with valuable entrepreneurial skills.

Safety and security are paramount at Immanuel College, which offers dedicated amenities such as a well-equipped gym, gender-segregated hostels with wardens and security personnel, CCTV surveillance, and dependable transport services. To maintain campus security, a strict gate closure policy is enforced, with a 9:00 p.m. deadline. Counselling services are available to both staff and students, and each faculty member mentors assigned students, guiding them on both academic and personal matters.

The college has established robust grievance redressal mechanisms, including a Women's Cell and a disciplinary committee. The Student Council features a designated Women Secretary position,

exclusively held by a female candidate. Health services include basic first-aid facilities and access to an on-call doctor near a nursing home.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Immanuel College prioritizes waste management as a core element of its commitment to environmental responsibility and sustainability. Faculty, staff, and students actively participate in reducing waste generation, reusing materials, and supporting recycling initiatives across campus.

Degradable waste, such as food scraps and garden clippings, is directed to a dedicated bio-waste pit on campus. This waste undergoes natural composting, producing nutrient-rich manure used to fertilize the campus gardens, enriching the campus greenery. Non-degradable waste, which includes materials such as plastic, metal, and glass, is sorted into bins labelled for wet and dry waste promoting responsible disposal and reducing contamination of recyclable materials.

Old newspapers and other paper products are collected and sold to recycling vendors, with the proceeds invested in sustainability initiatives on campus. These efforts lessen landfill waste and contribute to the circular economy. The use of single-use plastics is tightly regulated on campus, with awareness campaigns educating students on the environmental impact of plastic waste and promoting reusable alternatives.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is dedicated to creating an environment that embraces diversity, welcoming students from various cultural, regional, linguistic, communal, and socioeconomic backgrounds. This approach permeates all aspects of campus life, ensuring each student feels respected and appreciated.

A notable initiative highlighting this commitment is the College's annual Literary cum Freshers Day, The Myriad Fest. This lively event celebrates cultural richness, offering students the chance to display their talents, connect with others, and form meaningful friendships.

Beyond these celebrations, the College has established a tradition of hosting cultural exchange programs, training sessions, workshops, and events designed to help students explore and celebrate their cultural heritage. These programs nurture mutual understanding and respect, cultivating a campus atmosphere where collaboration and unity thrive.

Additionally, the College strives to keep education accessible to all, offering fee concessions to students in need. This financial support is especially beneficial to students from remote and underserved regions, enabling them to pursue their academic dreams without financial barriers.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed not only to academic excellence but also to fostering the holistic development of character among its students and staff. By prioritizing ethical and responsible citizenship, the college aims to cultivate individuals who contribute positively to society. Throughout the year, the college's departments and committees organized a variety of events and activities that reinforced these values.

One of the notable events was the celebration of Rashtriya Ekta Diwas (National Unity Day), held in honour of Sardar Vallabhbhai Patel's birth anniversary. This celebration focused on promoting the importance of unity among citizens. Additionally, the college engaged in social outreach initiatives, including a program to support the homeless and organized visits to orphanages, encouraging students to develop empathy and a sense of responsibility.

The Eco Club played an active role in raising environmental awareness. As part of its Environmental Education Program (EEP), the club educated students on critical environmental issues and celebrated World Environment Day with a poster-making competition to foster environmental stewardship among participants.

On World Health Day, the college emphasized the importance of health education as an individual responsibility, inspiring a proactive approach to health. Various committees and departments also hosted state-level programs and national seminars to promote awareness of constitutional rights, fostering a deeper respect for the rights and responsibilities of citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College, situated in a country renowned for its vibrant festivals and diverse cultural heritage, places a strong emphasis on fostering a profound connection to tradition. The institution actively promotes the safeguarding, preservation, and celebration of the rich Indian culture, encouraging students to embrace and cherish their roots.

In addition to its commitment to cultural heritage, the College demonstrates enthusiasm in observing International Days. National

heroes are duly honoured on their birthdays and anniversaries through various events such as lectures, pledges, and competitions.

On days of national significance, the College organizes activities that reflect on the contributions of key leaders, aiming to instil a sense of moral and ethical conduct in the lives of students, both professionally and personally. These occasions include Republic Day, Independence Day, the Clean India Campaign, National Education Day and National Unity Day, as well as international commemorations such as International Women's Day, World Tuberculosis Day, World Environment Day, and International Day of Yoga.

Furthermore, the College annually hosts "The Myriad Fest," a festival that provides students with the opportunity to showcase their talents and creativity. This holistic approach emphasizes the institution's dedication to cultural diversity, ethical values, and the overall development of its student body.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title 1: Embracing Cultural Heritage Through Attire.

Every first Friday of the month, students at the college are encouraged to don their traditional attire, blending their academic uniform with a cultural touch. In alignment with the vision of the National Education Policy (NEP) 2020, which emphasizes that learners should gain "firsthand knowledge of India's rich diversity," this practice reflects the policy's core principle of "Ingrained in India." NEP 2020 seeks to infuse the

educational experience with an appreciation for India's cultural heritage, weaving this sense of belonging and respect for tradition into the academic framework. By promoting such practices, the college not only ensures that students understand their cultural roots but also allows them to showcase their identity in a modern educational environment.

Title 2: The Myriad Fest

The Myriad Fest is organized by the college annually as a vibrant platform for discovering the creative potential of students while fostering collaboration and entrepreneurial networking. This dynamic event blended artistic expression, cultural nostalgia, technological engagement, and fitness challenges to create an unforgettable experience for participants and audiences alike.

The fest not only celebrates student talent but also provides a fertile ground for collaboration and entrepreneurial learning. It bridged gaps between diverse disciplines, offering participants a chance to explore new horizons.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

5G Training Lab

The establishment of the cutting-edge 5G Training Lab marks a pivotal development in the institution's commitment to advancing technological education. This initiative is designed to bridge the gap between academic learning and industry expectations, equipping students with the expertise to navigate and contribute to the rapidly evolving telecommunications landscape. It represents a strategic leap forward for the institution by not only enhancing the quality of education but also reaffirming the institution's commitment to staying ahead in the rapidly evolving digital era.

This initiative will undoubtedly serve to pursue skilled professionals who are ready to lead and innovate in the burgeoning field of 5G technology, solidifying the institution's reputation

as a centre for excellence in technology education.

Objectives and Significance

The 5G Training Lab is not merely a facility but a vision to empower students and the academic community with the following objectives:

- **Technological Mastery:** Providing an in-depth understanding of 5G technology, including its architecture, standards, and applications.
- **Innovation Cultivation:** Fostering a culture of creativity and problem-solving through research-driven projects and experiments.
- **Career Empowerment:** Bridging academia and industry by equipping students with skills that are directly relevant to the job market.

Global Competence: Enabling students to compete on a global stage in one of the most transformative fields of technology.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Signing MoU with industry and institute.
2. Organize National Seminar
3. To facilitate faculty exchange program.
4. Restructuring of Club and Committees
5. Strengthening Alumni.
6. Renovation of Staff Room.
7. Strengthening Research activities.

