

**Date:18/6/2024**

**Time 12:30 pm**

**Venue: Conference Hall**

**Members present in the meeting:**

Sl.no	Name	Designation	Signature
1	Dr.Th Sharatchandra Singh	Principal& Chairperson IQAC	
2	Miss. Nengpilhing	IQAC Coordinator	
3	Mr. S Serfudin Ali	Asst. IQAC Coordinator	
4.	Er. Kholi Chalai	Management Representative	
5.	Mrs. Sonia Susan	Administrative Officer	
6	Dr.T Imchanochetla Changkija	Teacher's Representative	
7	Miss. Abeni Mozhui	Teacher's Representative	
8	Mr. Loli Athisii	Teacher's Representative	

The first IQAC meeting for the academic session 2024-2025 was held as scheduled chaired by the principal Dr.Th. Sharatchandra Singh who welcomed all the members present and handed over the time to the IQAC Coordinator, Miss. Nengpilhing to proceed with the meeting.

The IQAC Coordinator thanked the members for their time and read out the agendas and thereafter proceeded with the meeting.

Sl. No	AGENDA	DISCUSSION/RESOLUTION
1	Action Taken Report on the Previous IQAC Meeting	The IQAC Coordinator presented the Action Taken Report of the previous meeting. As resolved earlier, the IQAC had sent a proposal to Dr. Vinyuhu Lhoungu, Asst prof and IQAC Coordinator Dimapur Govt College to serve as the external member and his consent has been received.
2	Induction of Students Representative in the IQAC	The IQAC Coordinator apprised the members present on the need to induct Students' representative in the IQAC Composition as the one representing had

		graduated from the college. All the members after a deliberation agreed to appoint Miss Songmo of BA 3 <sup>rd</sup> (History Dept).
3	Appointment of new criterion in charge	In view of the resignation of Criterion 4 in charge , Mr. Imlichuba Phom and Criterion 5 incharge, Dr. Renathung, the members discussed over the matter. After due consideration, Mr. Lunghilang Pamai and Miss.Masakala Tzudir from Dept of English and Botany respectively were appointed as the new Criterion in charges with immediate effect.
4	Student Satisfaction Survey	For the feedback of Student Satisfaction Survey (SSS), the principal asked the IQAC Coordinator to prepare the feedback form at the earliest and sent to the students in their college email.
5.	Best Practices and institutional distinctiveness	After a long deliberation on the two best practices ,the members present prefers to continue with the practice on: a) Social extension and b) Cultural attires The members also discussed on the institutional distinctiveness and agreed to consider the practice of maintaining the campus as 'Tobacco Free Zone' and Principal suggested for strict and surprise checking to be conducted by the Disciplinary committee and that the IQAC Coordinator is directed to examine and implement suitable measures.
6.	Faculty Development Programme	The IQAC Coordinator proposed to organized FDP on "Professional Ethics" to enhance academic quality. All members agreed and resolve to conduct preferably before the summer vacation and the principal is authorized to identify and invite a suitable resource person.
7.	Any other matter	The principal also apprised the members on the proposed binary Naac accreditation and advised the members to remain updated for any official notification. The office superintendent also informed the members that the office will extend all possible help in providing Naac related purpose and requested for prior intimation for timely preparation.



With this the meeting came to an end with the reading of the minutes by the IQAC Coordinator Miss. Nengpilhing followed by the vote of thanks proposed by the principal Dr.Th. Shcratchandra Singh.